

MINUTES

1. CONVENE CITY COUNCIL WORK SESSION MEETING

Mayor Zerby called the meeting to order at 6:00 P.M.

Due to the Centers for Disease Control's recommendation regarding limiting the number of people present at a meeting, and pursuant to MN Statute 13D.02, the Shorewood City Council met via electronic means.

A. Roll Call

Present: Mayor Zerby; Councilmembers Johnson, Labadie, Siakel, and Sundberg; City Attorney Keane; City Administrator Lerud; Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and City Engineer Budde.

Absent: None

B. Review Agenda

Johnson moved, Siakel seconded, approving the agenda as presented.

Roll Call Vote: Labadie, Johnson, Siakel, Sundberg, Zerby voted Aye. **Motion passed.**

2. CIP DISCUSSION

City Administrator Lerud stated that on March 9, 2020 staff presented a draft CIP infrastructure plan for council comment and direction. He said staff had two takeaways from the meeting; first, the Council was interested in moving Strawberry Lane and the associated stormwater work up in the schedule. The second takeaway was needing a plan to address the roads that are not scheduled in the next 10 year so that those roads do not fall into disrepair. He explained that staff went back to the CIP to revise what was proposed in the earlier version. Lerud said the revised plan calls for an additional \$2 million of mill and overlay work on roads where there is no water or storm sewer to be done in 2021. That work will ensure those roads are good for another 15 to 20 years.

City Engineer Budde gave a brief overview of the revised CIP schedule. He reviewed the pavement ratings and some of the anticipated costs. He noted that Strawberry Lane has been moved up to 2022, which staff believes is the earliest that project can be completed because of the right-of-way acquisition that comes with this project. He reviewed the items that were removed from the CIP.

Councilmember Johnson asked how the City will pay for the items in the CIP. Finance Director Rigdon stated gave a brief summary of the ways these projects can be financed, including increasing the levy as well as increasing utility rates. He stated that the CIP will be reviewed

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annually with the hope that some of the costs may be able to come down. He stated that the City can complete these projects with adequate revenue in the utility funds and using street reconstruction bonds.

Councilmember Sundberg asked what kind of overrun projections have been made for these projects. City Administrator Lerud noted that an annual inflation factor of three percent that has been included, as well as a 25 percent contingency. He reiterated Finance Director Rigdon's point that this will be looked at annually and the Council can make decisions accordingly. He stated that the biggest financing component is the street reconstruction bond project and noted that there will be a public hearing for this at the first Council meeting in May.

Mayor Zerby stated that the biggest projects for this year are on Enchanted and Shady Island and asked about the status of those projects. City Administrator Lerud stated that he has been told that there will be an item for Council approval regarding final specifications and plans at the next Council meeting. Public Works Director Brown stated that for that project, the City will need to advertise for 21 days, so he hopes that bids would be awarded by early June. He noted that it typically takes a contractor four to six weeks to get their bonding and insurance in place before construction begins.

City Engineer Budde stated that he would estimate that the construction would last about a month. City Administrator Lerud stated that this project was anticipated to be completed before school buses resumed in the fall. Mayor Zerby expressed his concern with the very tight time frame and asked staff to coordinate to make sure that the timelines are met.

Councilmember Johnson stated that although the financial impacts explained by Finance Director Rigdon are high, two of the things that the Council hears about from constituents most frequently are the condition of the streets and drainage. He stated that he feels this plan is a direct response to the feedback the Council has gotten from residents.

Councilmember Labadie stated that she shares Mayor Zerby's concern about the timeline and asked staff to make sure that they stay focused on the timeline. City Administrator Lerud agreed that staff will keep an eye on the timeline and noted that this document will be brought back for Council approval at an upcoming meeting. Mayor Zerby asked for a timeline of the upcoming projects so it is easier for the Council to stay in the loop and knowledgeable about the projects.

3. ADJOURN

Labadie moved, Johnson seconded, Adjourning the City Council Work Session Meeting of April 13, 2020, at 6:17 P.M.

Roll Call Vote: Labadie, Johnson, Siakel, Sundberg, Zerby voted Aye. **Motion passed.**

ATTEST:

Scott Zerby, Mayor

Sandie Thone, City Clerk