

**MINUTES**

**1. CONVENE CITY COUNCIL REGULAR MEETING**

Mayor Zerby called the meeting to order at 7:00 P.M.

**A. Roll Call**

Present. Mayor Zerby; Councilmembers Johnson (arrived at 7:40 p.m.), Labadie, Siakel, and Sundberg; City Attorney Keane; City Administrator Lerud; City Clerk Thone; Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and, City Engineer Fauske

Absent: None

**B. Review Agenda**

**Siakel moved, Labadie seconded, approving the agenda as presented. Motion passed 4/0.**

**2. CONSENT AGENDA**

Mayor Zerby reviewed the items on the Consent Agenda. City Administrator Lerud mentioned a change to the minutes of the work session.

**Siakel moved, Sundberg seconded, Approving the Items Contained on the Consent Agenda, as amended, and Adopting the Resolutions Therein.**

- A. City Council Work Session Minutes from April 22, 2019**
- B. City Council Regular Meeting Minutes of April 22, 2019**
- C. Approval of the Verified Claims List**
- D. Polling Place Resolution, RESOLUTION NO. 19-045, "A Resolution Designating 2020 Polling Precinct Locations for the City of Shorewood."**
- E. Copier Purchase Recommendation**
- F. Approve Regular Appointment of Andy Eslinger to Light Equipment Operator-Utilities Position, Public Works**
- G. Approve Agreement Between SLMPD and City of Excelsior for 2019 Dock and Park Patrol Services**

**Motion passed 4/0.**

**3. MATTERS FROM THE FLOOR - None**

**4. PUBLIC HEARING - None**

**5. REPORTS AND PRESENTATIONS**

**A. Fall/Winter Photo Contest Winners**

City Clerk Thone gave an overview on the Fall/Winter Photo Contest and the winners in each category. She noted that there were a lot of great submissions and noted that winning photos and other entries are on display at City Hall and the Community Center. She reminded residents about the upcoming Spring/Summer Photo Contest and encouraged people to submit their photos.

**B. Minnetonka Community Education/Tour de Tonka**

Tom Litfin, Executive Director of Community Education, gave an overview of their annual survey on their programs as well as their customer service. He noted that they have been tracking the data that shows that they were able to hold eight-five percent of the classes that were scheduled.

Ms. Blegum-Blad, Preschool and ECFE Coordinator, gave a brief overview of the survey that they conducted with the families that participate in ECFE classes. She showed some pictures of a field trip they took to the Westwood Hills Nature Center. She stated that they already have 334 students enrolled for 2019-2020 school year.

Councilmember Labadie asked if there were enough spots for people who want to enroll their children because she can remember standing in line trying to enroll and knows that some people were shut out of enrollment in the past. Ms. Blegum-Blad stated that there are very minimal waiting lists. She noted that the biggest barrier in their preschool enrollment is wrap around care which they cannot always address because they are limited by the building size.

Mr. Litfin stated that they are looking to add on to their building which will help them expand the preschool and junior explorer classes as well as the wrap around care. Councilmember Labadie stated that she participated in a parenting class called "Been There, Done That" that was very helpful. She stated that she has heard from many people that they wish some of these parenting classes would still be offered for parents that have children older than preschool.

Ms. Blegum-Blad stated that there is currently a K-3 parent talk which has been more popular than the preschool parent talk. She noted that there will be a new class added next year for parents with children ages birth to grade 3 based on a series of books on the wider age range.

Councilmember Labadie noted that she believes the preschool field trip days are very valuable because the kids and their parents get to ride a school bus which helps them transition to school.

Ms. Blegum-Blad thanked the Council for support ECFE throughout the area.

Jenny Bodurka, Community Education Coordinator for Youth and Adult Programs, gave an overview of their Explorers Club and the Youth/Adult registration trends which are increasing. She gave an overview of their "Top Customer Event" and some of the feedback that had been received.

## CITY OF SHOREWOOD REGULAR COUNCIL MEETING MINUTES

MAY 13, 2019

Page 3 of 5

Elizabeth Hayward, Marketing for Minnetonka Community Education gave a brief overview of their website analytics and noted that their most frequently visited page was for Minnetonka Communication Education followed by Tour de Tonka and Youth Recreation. She noted that they printed and distributed about forty thousand copies of the Minnetonka Community Education catalogue. She noted that there are also flyers that are sent out via Peach Jar that has been very useful. Mr. Litfin reiterated that they are hoping to be able to add onto their existing building. He showed a brief pre-roll that will play on YouTube for marketing the Tour de Tonka event.

Ms. Bodurka stated that Shorewood had 64 participants in last year's Tour de Tonka event. She noted that last year the youngest rider was two and the oldest rider was eighty-eight. She stated that partner with the local ICA food shelf and have raised over sixty-eight thousand dollars, to date, for them. She thanked the area police and fire departments for partnering with the event to keep it safe along the route.

Mr. Litfin showed an overview of the maps for all the different rides. He announced that the Tour de Tonka event will be held on August 3, 2019 and thanked the City for their continued support.

Councilmember Labadie thanked Mr. Litfin for the many volunteer opportunities that they provide to the community. She noted that families have asked her to pass along a concern to Mr. Litfin about a "family cap" because an event such as the Firecracker Run which costs \$50 per person for registration could become cost prohibitive for a family to participate. Mr. Litfin thanked her for this input and noted that thirty percent of the fees for the Firecracker Run are spent on the fireworks themselves.

### 6. PARKS

#### A. Accept Bids and Award Contract for Badger Park Playground Site Work, City Project 19-01

Councilmember Johnson arrived at the meeting.

Planning Director Darling gave an overview of the plans for Badger Park. She noted that three bids were received and noted that they had also included three alternate bids for additional smaller projects. She stated that staff recommends accepting the main bid and Alternate 2.

Councilmember Sundberg asked about life expectancy of asphalt versus concrete. Public Works Director Brown stated that he would expect asphalt to last about ten years before any restorative work will need to be done and concrete usually lasts around twelve to thirteen years.

Councilmember Sundberg asked for clarification of why staff was not recommending accepting Alternate 1 for the additional sidewalk trail. Planning Director Darling explained that staff made this recommendation because of costs and because it duplicates the inner circle trail. She noted that this has not gone back before the Parks Commission since the bids have been opened.

**Sundberg moved, Siakel seconded, Adopting RESOLUTION NO. 19-046, "A Resolution Accepting Bids and Awarding the Contract for the Badger Park Playground Site work, including Alternate 2. City Project 19-01." Motion passed 5/0.**

### 7. PLANNING - None

**8. ENGINEERING/PUBLIC WORKS**

**A. Approval of Plans and Specifications and Authorize Advertisement of Bids for 2019 Street Overlay Project, City Project 19-02**

City Engineer Fauske noted that the City had received quotes and the lowest responsible quote was from Sir Lines-A-Lot. She noted that the City is looking to apply a different type of paint to Smithtown Road to add some longevity, which will be an additional cost. She explained that staff is recommending approval for work to begin in July.

**Siakel moved, Sundberg seconded, Adopting RESOLUTION NO. 19-047, "A Resolution Accepting Quote and Awarding Contract for the 2019 Pavement Marking Project." Motion passed 5/0.**

Mayor Zerby noted that he noticed some preformed epoxy or rubber sheets that were being installed near the pedestrian crossing near Oak Street. He suggested contacting them to find out how that is wearing since it gets similar traffic to Smithtown. Public Works Director Brown stated that the City will ask but noted that one of the things he has heard about the epoxy sheets is that they do wear better, but they can be very slick when they are wet.

**9. GENERAL/NEW BUSINESS**

**A. Potential Hazardous Building**

City Administrator Lerud noted that staff had been trying to work with the property owners of 5815 Club Lane regarding some concerning conditions. He stated that inspections had been completed on March 21, 2019 and the reports were shared with the property owners on April 4, 2019 and were given thirty days to respond. He stated that the attorney for the property owners had contacted the City and indicated that they are working on a plan to address the report. He stated that the next step in the process of determining a hazardous building is for the Council call for a hearing on the matter, which staff is recommending.

**Siakel moved, Johnson seconded, calling for a hearing for June 24, 2019 at 7:00 p.m. with the property owners, representatives, and lien holders of 5815 Club Lane. Motion passed 5/0.**

**10. STAFF AND COUNCIL REPORTS**

**A. Administrator and Staff**

**1. Report on Mill Street Trail meeting**

Planning Director Darling stated that she attended the open house on the Mill Street trail and noted that there at least one hundred people in attendance. She gave a brief overview of the feasibility study and the comments received at the meeting about the safety concerns regarding walking alongside Mill Street. She stated that the study will be completed in the fall of 2019 and focus groups will be held in June to discuss the concerns raised at the open house.

**2. Report on Stratford Place Lot**

City Administrator Lerud stated that the sale of this property was completed in April 2019.

**3. Ferncroft Drive/Minnetonka Boulevard Street Light Update**

Planning Director Darling stated that the street light was installed and fits well into the neighborhood.

**Other**

Director Brown showed a picture of the new sewer vacuum truck that was purchased in conjunction with the Cities of Tonka Bay and Excelsior. He noted that this truck will allow much of the work to be done topside which is much safer for the crew. He gave some examples of the features of the truck and what kind of work it can do. He stated that the Boulder Bridge well is in service and showed a screen shot of one of the control screens. He stated that the spring clean-up and paper shred event is scheduled for this coming weekend from 9:00 a.m. to 12:00 p.m. at 5755 Country Club Road.

Councilmember Labadie stated that a resident had asked her if there would be assistance available at the event to get large items out of resident vehicles. Director Brown stated that they actually prefer that people stay in their vehicle for safety reasons, and there will be people on site to help unload.

Councilmember Labadie asked if people needed to bring something that identifies them as a Shorewood resident. Director Brown stated that everyone working the event is familiar with every roadway, so they will be able to look at their I.D. and determine if they are a Shorewood resident.

City Engineer Fauske gave a brief update regarding the remaining work on last year's roadway reconstruction project.

Planning Director Darling noted that Commissioner Barr has resigned from the Parks Commission and the City will begin advertising for a replacement.

**B. Mayor and City Council**

Councilmember Sundberg stated that the Recycling Committee continues to meet and expects some recommendations to be coming this summer.

**11. ADJOURN**

**Johnson moved, Labadie seconded, Adjourning the City Council Regular Meeting of May 13 2019, at 8:03 P.M. Motion passed 5/0.**

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**Scott Zerby, Mayor**

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**Sandie Thone, City Clerk**