

CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, JUNE 8, 2020

5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.

MINUTES

1. CONVENE CITY COUNCIL REGULAR MEETING

Mayor Zerby called the meeting to order at 7:00 P.M.

Due to the Centers for Disease Control's recommendation regarding limiting the number of people present for a meeting, and pursuant to MN Statute 13D.02, the Shorewood City Council meeting was held via electronic means.

A. Roll Call

Present. Mayor Zerby; Councilmembers Johnson, Labadie, and Sundberg; City Attorney Keane; City Administrator Lerud; City Clerk/HR Director Thone; Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and, City Engineer Budde

Absent: Councilmember Siakel

B. Review Agenda

Sundberg moved, Johnson seconded, approving the agenda as presented.

Roll Call Vote: Labadie, Johnson, Sundberg, Zerby voted Aye. **Motion passed.**

2. CONSENT AGENDA

Mayor Zerby reviewed the items on the Consent Agenda.

Johnson moved, Labadie seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein.

- A. **City Council Regular Meeting Minutes of May 26, 2020**
- B. **Approval of the Verified Claims List**
- C. **Appointment of 2020 Election Judges, Adopting RESOLUTION NO. 20-057, "A Resolution Appointing 2020 Primary and General Election Judges and Establishing an Absentee Ballot Board."**
- D. **2020 Deer Management Program**

Roll Call Vote: Labadie, Johnson, Sundberg, Zerby voted Aye. **Motion passed.**

3. MATTERS FROM THE FLOOR - NONE

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4. **PUBLIC HEARING - NONE**

5. **REPORTS AND PRESENTATIONS - NONE**

6. **PARKS - NONE**

7. **PLANNING - NONE**

8. **ENGINEERING/PUBLIC WORKS**

A. **Accept Proposal to Prepare Feasibility Study for Smithtown Pond, City Project 20-07**

City Engineer Budde explained that the Western Shorewood Drainage Study has been completed and noted that the Smithtown Pond was a major component to the overall study. He gave an overview of the proposed regional pond that should significantly improve drainage in the upstream areas and provide an opportunity to install water quality treatment that will be required as part of the nearby Strawberry Lane project. He stated that preparation of the Feasibility Study and preliminary engineering design will allow staff to better refine the proposed improvements. He noted that after the study has been prepared, the City will hold an informational public meeting to garner feedback and input from residents.

Councilmember Sundberg asked about the projected costs for the public meetings and communications and asked if they would use the public communications capability at the City. City Engineer Budde gave an overview of what would be included in that cost breakdown and noted that they will use the established communications means at the City. Councilmember Sundberg stated that the proposed cost of this portion of the study feels high and asked City Administrator Lerud his opinion. City Administrator Lerud stated that he thinks this amount is similar to what had been included from WSB in the past. He stated that the City has also been working on preparing some videos that will be used to market this project.

Mayor Zerby asked if the City had communicated with the Minnehaha Creek Watershed District and asked if there would be a possibility of partnering with them. City Engineer Budde stated that the City met with them as part of the overall Western Shorewood Drainage Study. He explained that their stance on contributing funding is that if the City does treatment above and beyond what is already required, then the City may be eligible for additional funding from them.

Councilmember Johnson asked if the Gideon Glen project went above and beyond the requirements. Public Works Director Brown stated that the portion of Gideon Glen that went above and beyond was the wildflower plantings and the Minnehaha Creek Watershed District took on the perpetual maintenance of those plantings.

Councilmember Johnson commended staff on their change in sequencing after discussion with the Council and noted that he feels it has been well expedited.

Johnson moved, Labadie seconded, Adopting RESOLUTION NO. 20-058, "A Resolution to Prepare Feasibility Study and Preliminary Design for the Smithtown Pond Project. City Project 20-07."

Roll Call Vote: Labadie, Johnson, Sundberg, Zerby voted Aye. **Motion passed.**

B. Accept Proposal to Prepare Feasibility Study for Strawberry Lane Reconstruction and Trail, City Project 19-05

City Engineer Budde explained that this project is right next door to, and is somewhat tied into, the Smithtown Pond project that was just discussed. He gave an overview of the project and explained that the trail would connect with existing trails along Smithtown Road and the Lake Minnetonka Regional Trail. He noted that it is also proposed to add watermain along with roadway improvements. He noted that many residents have already reached out to him regarding drainage concerns in the area. He reviewed the estimated project costs.

Councilmember Labadie stated that she is excited that the City is finally at this stage. Councilmember Johnson noted that he lives in this area and communication has already begun with the residents.

Johnson moved, Labadie seconded, Adopting RESOLUTION NO. 20-059, "A Resolution to Prepare Feasibility Study and Preliminary Design for the Strawberry Lane Reconstruction and Trail Project. City Project 19-05"

Roll Call Vote: Labadie, Johnson, Sundberg, Zerby voted Aye. **Motion passed.**

9. GENERAL/NEW BUSINESS

A. Galpin Lake Road Trail Resolution

City Administrator Lerud explained that at the last two Council meetings, the City heard from a resident about the effort to seek outside funding for construction of a trail along Galpin Lake Road. He noted that staff was spoken with MnDOT and Hennepin County requesting assistance with the cost of this project. He stated that in previous discussions, the Council had indicated their support of these efforts and this resolution would simply make it official.

Councilmember Sundberg encouraged area residents to contact their local legislators and let them know that they want them to work on a way to help with funding for this project.

Labadie moved, Sundberg seconded, Adopting RESOLUTION NO. 20-060, "A Resolution Supporting Residents Efforts to Obtain Funding for the construction of a Galpin Lake Trail."

Roll Call Vote: Labadie, Johnson, Sundberg, Zerby voted Aye. **Motion passed.**

B. COVID-19 Reopening Policies

City Administrator Lerud gave an overview of the background of the City's response to COVID-19 and the loosening restrictions. He noted that one of the necessary pieces is for the City to establish policies and conditions for reopening the facilities to the public. He explained that the proposed guidelines have been prepared using the template provided by the State. He noted that if these policies are approved, City Hall would be open to the public starting on June 9, 2020.

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Councilmember Johnson asked if there were any members of City staff who have indicated that they would not feel comfortable coming to City Hall. City Administrator Lerud stated that he has not heard that anyone is reluctant to come in.

Councilmember Sundberg asked if the City would be conducting any testing, such as taking temperatures, as people enter the building. City Administrator Lerud stated that it was discussed and was decided against because the temperature is just a snapshot in time, and people can be asymptomatic and still spread the virus. He said that testing would also put the employee in close proximity to people increasing the possibility of spreading the virus.

Councilmember Sundberg stated that this decision appears contrary to what the Department of Health has been recommending. She suggested that the City consider finding a way to take temperatures without being in close proximity to the public. City Administrator Lerud stated that staff will defer to the Council's wishes. Councilmember Sundberg stated that she did not want to impose her will on the staff and would like to adhere to their wishes and comfort level.

Councilmember Johnson shared a recent experience of entering a public building and how his temperature was checked by an app. He explained that if it wasn't cost prohibitive it may be a way to keep staff safe and also be efficient with staff's time. City Administrator Lerud stated that he will check into that system to see if it is something that may be of value for the City to have.

Councilmember Labadie asked about staff comfort level with people entering City Hall with or without face masks. Lerud stated that staff did discuss it but generally the contact times between staff and the public are very brief and noted that they are trying to do as many things outside of the building as possible. Councilmember Labadie suggested that perhaps the City could provide a mask in a sandwich bag, similar to what Costco has been doing for their customers.

Councilmember Johnson asked when the Council will be able to meet in person again. City Administrator Lerud stated that staff has been looking at possibilities of having the Council and staff meet in the Council Chambers and having the public continue to participate via Zoom, so he is hoping that they may be able to start those types of meetings by July of 2020. Councilmember Johnson asked that each Council member and staff member be reached out to individually to determine their comfort level with meeting in person. He stated that he did not want to force someone to meet in person if it made them uncomfortable.

Johnson moved, Labadie seconded, Adopting RESOLUTION NO. 20-061, "A Resolution Approving Reopening Policies to Protect Residents and City Employees from the COVID-19 Virus."

Roll Call Vote: Labadie, Johnson, Sundberg, Zerby voted Aye. **Motion passed.**

10. STAFF AND COUNCIL REPORTS

A. Administrator and Staff

Other

Public Works Director Brown stated they are continuing to work on flushing watermains and striping has also beginning. He stated that they also held a pre-construction conference regarding the Public Works roof project.

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Mayor Zerby asked for an update on issues reported on SeeClickFix regarding trees and snowplow damage repairs. Public Works Director Brown stated that because of the number of trees in the community, handling trees will be an ongoing issue. He explained that staff is continuing to plug away at the snowplow damage.

Planning Director Darling explained that the City is continuing to make progress on Badger Park and the only remaining items are some electrical work in the shelter and stone work around the base of the pillars. She noted that the Park Commission will be touring the parks individually instead of as a group and are planning to meet in July to discuss.

City Administrator Lerud noted that he had reached out to the City of Minnetrista in advance of the upcoming street project and their council approved the city's proposal of pre and post inspection of the roadways in Minnetrista, and repairing the spots in roads that are damages as a result of the Shorewood project.

B. Mayor and City Council

Mayor Zerby asked Councilmember Johnson to give an update on the City of Excelsior meeting he had participated in via Zoom.

Councilmember Johnson stated that during the City of Excelsior's work session meeting, one of the topics discussed was cooperation with Shorewood. He stated that the area discussed were: Mary Lake; Public Works efficiency between the cities; access on Lake Street; and annexation to clear up the municipal lines. He noted that one of the ideas discussed was to form a subcommittee between Excelsior and Shorewood to discuss some of these issues.

Councilmember Labadie attended the Fire Board meeting where they had revealed a mask that they are hoping that Council and staff will wear around town. City Administrator Lerud stated that he has received the masks and will be distributing them.

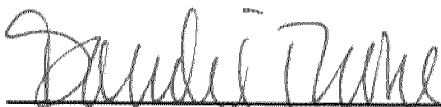
Mayor Zerby stated that he has been contacted by some residents asking if Shorewood was willing to make a response regarding the recent events surrounding George Floyd's death. He stated that he thinks a response maybe more powerful if it came from more than just Shorewood, such as the four cities that are part of the police department. He noted that he will be bringing this up for discussion at the next Police Board meeting.

11. ADJOURN

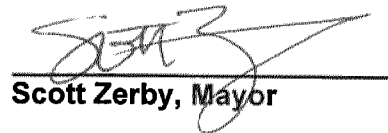
Johnson moved, Sundberg seconded, Adjourning the City Council Regular Meeting of June 8, 2020, at 8:00 P.M.

Roll Call Vote: Labadie, Johnson, Sundberg, Zerby voted Aye. **Motion passed.**

ATTEST:



Sandie Thone, City Clerk



Scott Zerby, Mayor