

**CITY OF SHOREWOOD
CITY COUNCIL REGULAR MEETING
MONDAY, JUNE 10, 2019**

**5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.**

MINUTES

1. CONVENE CITY COUNCIL REGULAR MEETING

Mayor Zerby called the meeting to order at 7:00 P.M.

A. Roll Call

Present: Mayor Zerby; Councilmembers Johnson, Labadie, Siakel, and Sundberg; City Attorney Keane; City Administrator Lerud; City Clerk Thone; Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and, City Engineer Fauske

Absent: None

B. Review Agenda

Johnson moved, Siakel seconded, approving the agenda as presented. Motion passed 5/0.

2. CONSENT AGENDA

Mayor Zerby reviewed the items on the Consent Agenda.

Johnson moved, Siakel seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein.

- A. City Council Work Session Meeting Minutes of May 28, 2019**
- B. City Council Regular Meeting Minutes of May 28, 2019**
- C. Approval of the Verified Claims List**
- D. Accept Final Improvements, Authorize Final Payment Boulder Bridge MCC Project, City Project 18-01, RESOLUTION NO. 19-055, "A Resolution Accepting Final Improvements and Authorizing Final Payment for the Boulder Bridge Motor Control Center Replacement Project, City Project 18-01."**
- E. Volunteer/Commissioner Appreciation Event**
- F. Approve to Close City Hall on Friday, July 5, 2019**
- G. Accept Quote for Purchase of Pressure Washer**

Motion passed 5/0.

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3. MATTERS FROM THE FLOOR

Jade Lomeli Johnson, 24830 Amlee Road, asked for an update regarding City water and paving for both Amlee and Glenn Roads.

City Engineer Fauske stated that the topographic survey information has been taken in and they are in the process of getting the wetland information to draft a feasibility study. She explained that once the feasibility study is in draft form, they will have another neighborhood meeting to share the information and plans. She stated that they are anticipating that the draft feasibility study will be completed by late June or early July.

Mayor Zerby suggested that Ms. Johnson make sure that the City has her e-mail so the City can keep her informed of the upcoming informational meetings.

Councilmember Siakel asked if Ms. Johnson had any feedback or opinion on the proposed project.

Ms. Johnson stated that she would like to have all of the accurate information regarding timeline, costs and future bills because she thinks she may have been misinformed.

City Administrator Lerud stated that Ms. Johnson was free to call the City and talk to staff and ask any questions she may have.

4. PUBLIC HEARING - NONE

5. REPORTS AND PRESENTATIONS - NONE

6. PARKS - NONE

7. PLANNING

A. Adopt Comprehensive Plan

Planning Director Darling gave a brief overview of the work that has been done on the Comprehensive Plan. She noted that two comments were received requesting minor changes which have been made. She stated that the consultant working on the housing section of the Plan had communicated with the City that another city had their Comprehensive Plan held as incomplete because they did not include a list of specific housing programs that they would use to support affordable housing. She explained that she had made a few revisions to this portion of the Comprehensive Plan to include the programs that may be used to help support affordable housing.

Councilmember Sundberg asked about the Tax Base Revitalization Account (TBRA) that was listed under a housing program. She asked for clarification of what this meant and if it meant that contaminated sites would be redirected and used for redevelopment as affordable housing.

Planning Director Darling stated that she believes that is correct but noted that she has no experience using this program. She stated that it would give the City a funding option for this type of use.

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Councilmember Johnson stated that there was a question received from the public that asked if the City received funding for out-of-district families. He stated that he wanted to make it clear that City funding and school district funding were two entirely separate entities.

Johnson moved, Sundberg seconded, Adopting RESOLUTION NO. 19-056, “A Resolution Approving the 2040 Shorewood Comprehensive Plan and Authorizing Submission of the Plan to the Metropolitan Council,” subject to review and comment by the Metropolitan Council and pursuant to State Statute and authorize staff to submit the plan to the Metropolitan Council. Motion passed 5/0.

8. ENGINEERING/PUBLIC WORKS

A. Draft Speed Bump Policy

Public Works Director Brown explained that the City has received a request from the Shorewood Ponds community for the addition of a speed bump on Park Lane. He stated that this is near Freeman Park and many of the drivers in this area are not residents. Staff has spent a lot of time discussing this and from a Public Works perspective, it is not a favorable addition to put in a speed bump. He noted that the City of Tonka Bay has experimented with a few speed humps and the police department has reported that people have veered into oncoming traffic or avoiding them by driving in the boulevard areas in order to avoid the speed humps. He stated that he is sympathetic to the concerns of the Shorewood Ponds residents and their perception that people are speeding through their neighborhood. He stated that staff has attempted to draft a speed bump policy for the Council to consider. He gave a brief overview of the general points of the policy and noted that the City receives many requests for traffic calming efforts.

Councilmember Siakel stated that the response of people driving on Pleasant and Birch Bluff after the speed bumps have been put in is worse than what it would be without them. She stated that residents are putting boulders and logs on the edge of their property in an effort to get people to stay off their yards when trying to veer around them. She stated that she thinks speed bumps are not neighborly and is not in favor of having a policy because the City shares its roads. She stated that she feels speed bumps create problems and does not feel it is a good way to act as a south shore neighbor.

Councilmember Labadie stated that she agrees that this neighborhood is unique because it is a high traffic area only during the times when the ballpark is in use. She asked whether the City could instead have increased police patrol in this area during the busy times at the park. She stated that it would help solve the speeding issues without hindering the Public Works Department. She suggested consulting with the new Fire Chief to see if he had any opinion on the issue.

Councilmember Sundberg stated that she thinks increased police patrol is a good idea and asked if there were any other traffic calming techniques that could be used instead of speed bumps.

Councilmember Labadie noted that years ago the City had trouble with Freeman Park and the Tonka United soccer tournaments with people parking outside of designated parking spots which caused a lot of problems. He stated that the City was able to address this issue alongside Tonka United. She explained that Tonka United got the word out to parents that they would be towed if they parked outside of the designated parking spaces. She noted that there was also a police presence after those events which seemed to work well and take care of the problem. She

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suggested that the baseball association work together with the police department to address the speeding concerns in the area and get the word out to parents that they will be ticketed if they are speeding and there will be an increased police presence after events. She stated that she suspects that these parents are not trying to break the law, but because everyone is in a hurry these days, they simply are not thinking about their speed. She stated that she is hesitant to put together even draft language for this type of situation because of the precedent it may set for other areas of the City that aren't as unique as this location near a park.

Mayor Zerby stated he supports having a policy because it provides a framework to have discussions with residents. Councilmember Siakel reiterated that she thinks speed bumps are not neighborly and will just bring resentment. She stated that really this is a police enforcement issue and she is not in favor of installing speed bumps. Mayor Zerby suggested having the Police Chief speak to the Council regarding speed enforcement efforts in this area.

Councilmember Johnson asked if there was a way to add another stop sign along Park Lane. Public Works Director Brown stated that there are two minor intersections with that roadway and noted that speed bumps are similar to stop signs. He explained that if they are only used to try to control speed, they have found that people get frustrated because they are in a rush and the end up speeding up between the stop signs or speed bumps which would not solve the problem. He stated that is why staff likes to have the installation always meet traffic warrants before they are put in.

Mayor Zerby suggested that perhaps the area could be videotaped during an event to try to get a better idea of what is actually happening in the area.

B. Grant Street Drainage Proposal

Public Works Director Brown explained staff had solicited a proposal for hydraulic analysis from Barr Engineering for the Grant Street drainage project. He stated the only questionable item staff discussed from their proposal is the "perform field survey" description because WSB may be able to perform this duty. He stated that after discussion, staff felt that there would be continuity in having Barr Engineering also provide this service, and additional survey work is needed for the storm pond modeling – work that was not done when WSB surveyed the area. Staff is recommending approval and noted that adequate funds from the Stormwater Management Fund area are available for this project.

Siakel moved, Johnson seconded, Accepting the Proposal for Professional Services for the Grant Street Project for Barr Engineering, for an amount not to exceed \$44,700 and Adopting RESOLUTION NO. 19-057, "A Resolution to Approve a Professional Services Agreement with Barr Engineering, City Project 18-04." Motion passed 5/0.

9. GENERAL/NEW BUSINESS – NONE

10. STAFF AND COUNCIL REPORTS

A. Administrator and Staff

1. Shorewood Community and Event Center Update

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Administrator Lerud noted that he asked Parks and Recreation Director Grout to prepare an update every six months on the operations at the Shorewood Community and Event Center. He asked the Council to give feedback on any information that was not included in the report but they are interested in so it can be added in the future.

Councilmember Sundberg asked if the operations are on track to meet or exceed last year revenue amounts. Administrator Lerud stated that he feels it is on track to exceed last year's revenue.

B. Mayor and City Council

1. Parks Commission Recommendation

Mayor Zerby noted that the Council interviewed four candidates for a position that has opened up on the Parks Commission.

Johnson moved, Sundberg seconded to Appoint Matt Gallivan to the Parks Commission for a term ending in 2021. Motion passed 5/0.

Public Works Director Brown stated that Public Works has made patching the roads their highest priority and have been very busy. He stated that they are continuing to draw water from Mary Lake over to Lake Linden.

Planning Director Darling stated that the Metropolitan Council has sent out their annual population estimates and noted that the 2018 estimate is slightly below the 2017 numbers at 7,693 people. She noted that the City had received an invitation from the City of Tonka Bay to attend a public hearing on June 11, 2019 at 7:00 p.m. for a Conditional Use Permit and updated Planned Unit Development general concept plan for the shopping center at 5609 Manitou Road. She explained that the Parks Commission will be starting their annual park tours on June 11, 2019 at Freeman Park.

City Administrator Lerud reminded the Council that on July 1, 2019 the Commission appointments will be changing and noted that Councilmember Johnson will serve as the representative for the Parks Commission and Councilmember Siakel will serve as the representative for the Planning Commission.

City Attorney Keane stated that he expects the purchase of the Grant Street parcel to close on Friday, June 14, 2019.

Councilmember Johnson passed along a question from a resident asking when the goats will be coming back to deal with the buckthorn. Planning Director Darling stated that she has been told that they can come back in June or July but has not been given a more specific time frame to announce yet.

Councilmember Sundberg stated that her neighborhood had another bout of pretty gross looking water and asked if the hydrants were flushed about two weeks ago. Public Works Director Brown stated that they have not flushed the hydrants. He stated that it is not unusual when everyone starts gearing up their irrigation systems for the summer that the system acts as though the hydrants are being flushed with the high usage.

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Councilmember Siakel stated that she was contacted by a resident who asked a lot of questions about how the City decides to update roads and about traffic issues. She stated that this discussion gave her the idea that perhaps the City should hold a general information open house about streets, in general. She stated that it may be helpful to explain the thought process and all of the background work and engineering that is done as part of decisions about the road system in the City.

Mayor Zerby stated that he thinks it is a good idea and suggested that the meeting be videotaped so it can be linked on the website for people to watch who are unable to attend the meeting. He noted that he will be meeting with Police Chief Meehan this coming week and asked the Council to let him know if there were any specific issues that they would like him to bring up. He stated that the Greenwood area has recently experienced some garage break-ins and encouraged people to keep their garage doors closed even when they are home.

11. ADJOURN

Johnson moved, Labadie seconded, Adjourning the City Council Regular Meeting of June 10, 2019, at 7:43 P.M. Motion passed 5/0.

ATTEST:

Scott Zerby, Mayor

Sandie Thone, City Clerk