

**ECONOMIC DEVELOPMENT AUTHORITY MEETING
MONDAY OCTOBER 26, 2020**

**5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
IMMEDIATELY FOLLOWING
CITY COUNCIL MEETING**

AGENDA

1. CONVENE ECONOMIC DEVELOPMENT AUTHORITY MEETING

A. Roll Call

President Zerby _____
Labadie _____
Siakel _____
Sundberg _____
Johnson _____

B. Review and Approval of the Agenda

2. APPROVAL OF MINUTES

A. EDA minutes of May 28, 2019 meeting

Minutes

3. NEW BUSINESS

A. Appoint 2020 officers

B. Approve final plans and specifications and authorize bidding for drainage and concrete project at the Shorewood public safety building

Executive Director memo
Executive Director memo
Resolution No. 20-1

4. ADJOURN

CITY OF SHOREWOOD
ECONOMIC DEVELOPMENT AUTHORITY MEETING
TUESDAY, MAY 28, 2019

5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS

MINUTES

1. CONVENE ECONOMIC DEVELOPMENT AUTHORITY MEETING

President Zerby called the meeting to order at 9:02 P.M.

A. Roll Call

Present: President Zerby, Boardmembers Johnson, Labadie, and Siakel; Executive Director Lerud and Attorney Keane.

Absent: Boardmember Sundberg

Siakel moved, Labadie seconded, approving the agenda as presented. Motion passed 4/0/

2. APPROVAL OF MINUTES

A. EDA Minutes of April 24, 2017

Siakel moved, Zerby seconded, approving the EDA Meeting Minutes of April 24, 2017, as presented. Motion passed 4/0.

3. NEW BUSINESS

- A. A memorandum from Executive Director Lerud was presented listing the current slate of officers:

President – Scott Zerby

Vice President – Jennifer Labadie

President Pro-Tem – Kristine Sundberg

Treasurer – Debbie Siakel

Executive Director/Secretary – City Administrator

Assistant Treasurer – Finance Director

Assistant Executive Director – Planning Director

Siakel moved, Zerby seconded, Reappointing the current slate of rosters for 2019. Motion passed 3/0/1. Johnson abstained.

- B.** A purchase agreement for 5965 Grant Street was presented. Lerud said that staff has been negotiating for the property for a few months. The property was identified by the engineer as being suitable for a storm water retention pond to help address storm water problems in the area. Lerud said the entire site will not be needed for the pond, and once the pond is designed, the remaining part of the property will be resold for a non-public use and the funds will be used to recoup costs related to the project.

Siakel moved, Labadie seconded adopting RESOLUTION NO. 19-01, "Resolution Approving Purchase Agreement for the Property Located at 5965 Grant Street." Motion passed 3/0/1. Johnson abstained.

4. ADJOURN

Siakel moved, Labadie seconded, Adjourning the Shorewood Economic Development Authority Meeting of May 28, 2019 at 9:07 P.M. Motion passed 4/0.



Shorewood EDA Meeting Item

#3A

MEETING TYPE
EDA

Title / Subject: Appointing 2020 EDA Officers

Meeting Date: October 27, 2020

Prepared by: Greg Lerud, Executive Director

Policy Consideration: Annual Appointment of EDA officers

Background: The EDA is required to meet annually, if for no other reason, to appoint officers for the year. The current slate of officers is:

President – Scott Zerby

Vice President – Jennifer Labadie

President Pro-Tem – Kristine Sundberg

Treasurer – Debbie Siakel

Executive Director/Secretary – City Administrator

Assistant Treasurer – Finance Director

Assistant Executive Director – Planning Director

Recommendation / Action Requested: This will likely be the only meeting for the EDA in 2020, so the appointments would be until the end of the year. The EDA will meet early in 2021 to receive the bids and take action based on recommendations from the Excelsior Fire Board and South Lake Minnetonka Police Department Coordinating Committee, and new appointments would be made at that time.



Shorewood EDA Meeting Item

#3B

MEETING TYPE
EDA

Title / Subject: Concrete and Stormwater Improvements for Shorewood Public Safety Building

Meeting Date: October 27, 2020

Prepared By: Greg Lerud, Executive Director; Larry Brown, Director of Public Works; Andrew Budde, City Engineer

Attachments: Plan set for project

Background: Over the past couple of years, the EFD Board and SLMPD Coordinating Committee have been discussing concrete improvements where the existing concrete condition is posing a safety hazard or is negatively impacting the building. Bolton and Menk has analyzed the problem, and for a better long-term solution than just replacing concrete, the recommendation is to also provide stormwater drainage from specific areas around the building.

Work will be done includes: remove and replace the concrete around the front entrance and collect water from the roof leads and direct it to a catch basin on the west side of the property; remove and replace concrete aprons on both sides of the fire department truck bay area and collect and pipe storm water to catch basins at the edges of the property; and finally, to collect storm water from the police department garage and direct to the edge of the property.

Both the SLMPD Coordinating Committee and EFD Board have reviewed and approve the plans. Because the city of Shorewood EDA issued the bonds for the construction of the building, the EDA should also approve the plans and authorize advertising for bids to do the work. Once bids have been received, the police and fire boards will review the quotes and make a recommendation for acceptance or rejection of a bid or bids. Along with those recommendations, if money in their capital funds are not sufficient to cover the cost of the work, the boards will provide a plan to cover the cost of the improvements.

Recommendation / Action Requested: Staff recommends approving the final specification and authorize advertising for bids.

Next Steps: The engineer will advertise for bids and report the results.

CITY OF SHOREWOOD, MN

CONSTRUCTION PLANS FOR

SOUTH LAKE MINNETONKA PUBLIC SAFETY FACILITY IMPROVEMENTS

AUGUST 2020



RESOURCE LIST

CITY OF SHOREWOOD, MN

City Hall
155 South Park
Shorewood, MN 55331

City Administrator:
Doug Barnd

Mayor:
Scott Doherty

City Council Members:
Doreen Johnson
Kristine Sundberg
Patrick Johnson
City Engineer:
Catherine Johnson P.E.
Robyn S. Martin, Int.

Director of Public Works:
Larry Brown

UTILITIES

GAZ
Comport Energy

TELEPHONE
Excelsior, MN

CABLE
Minnetonka Cable
2181 Westdale Road
Junction, MN 55344

ELECTRIC
Excelsior, MN

Edina, MN 55419

SHEET INDEX

SHEET NUMBER SHEET TITLE

CIVIL
C0.01 TITLE SHEET
C0.02 CONSTRUCTION DETAILS
C0.03 SITE PLAN

MAP OF THE
CITY OF SHOREWOOD
HENNEPIN COUNTY, MN



NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN IS BASED ON RECORD DRAWINGS AND FIELD SURVEY. CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY SOPHERSTATE ONE CALL, 1-800-252-1166 OR 651-464-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE SUBSURFACE UTILITY QUALITY LEVEL GUIDE FOR CONSTRUCTION GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."



BY THE CITY ENGINEER, THE CITY ENGINEER HAS REVIEWED THIS PLAN FOR CONFORMANCE WITH THE MINNESOTA ENGINEERING AND SURVEYING ACT AND THE MINNESOTA PROFESSIONAL ENGINEERING AND SURVEYING BOARD REGULATIONS. ANDREW C. HARRIS
ANDREW C. HARRIS
P.E.
08/13/2020

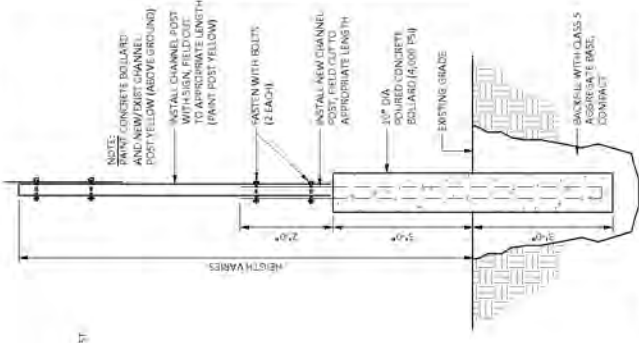


2438 SHADOW LAKE, SUITE 208
CHASMA, MINNESOTA 55318
Email: Chris@boltonandmenk.com
www.boltonandmenk.com

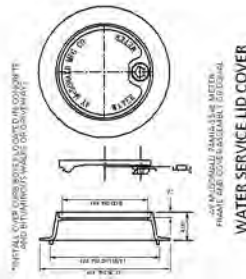
| NO. | DATE | BY | FOR |
|-----|------------|----|-----|
| 1 | 08/13/2020 | | |

CITY OF SHOREWOOD
SOUTH LAKE MINNETONKA PUBLIC SAFETY FACILITY IMPROVEMENTS

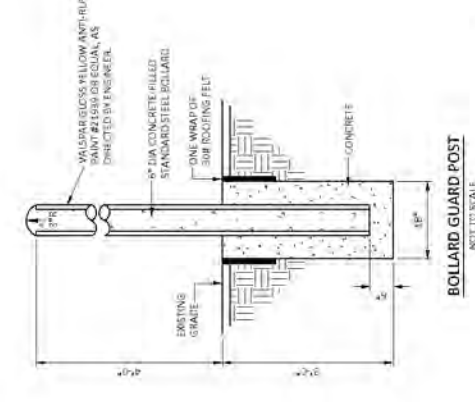
SHEET
C0.01
TITLE SHEET



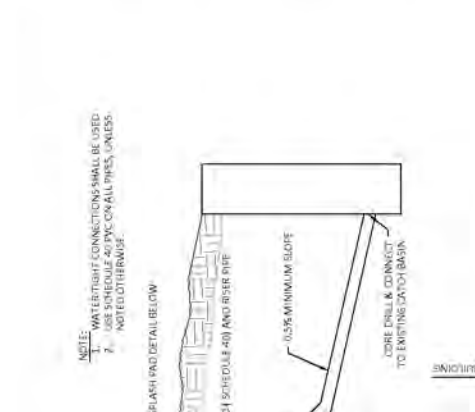
NEW SIGN POST INSTALLATION, PARKING LOT
NOT TO SCALE



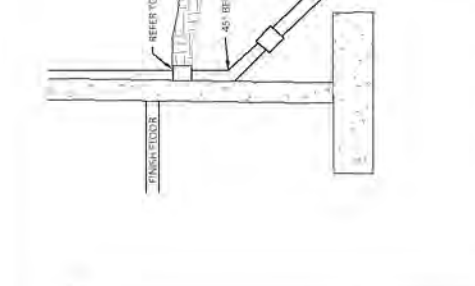
WATER SERVICE LID COVER
NOT TO SCALE



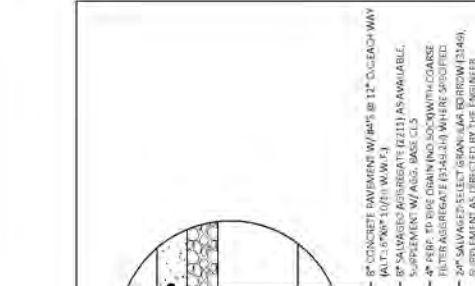
BOLLARD GUARD POST
NOT TO SCALE



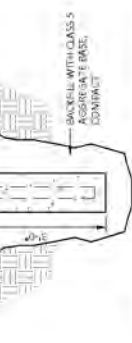
DOWNSPOUT DRAIN WITH SPLASH GUARD AND CASTING
NOT TO SCALE



8\"/>



4\"/>



BITUMINOUS PATCHING



DOWNSPOUT DRAIN WITH SPLASH GUARD AND CASTING
NOT TO SCALE



8\"/>



4\"/>

CITY OF SHOREWOOD
SOUTH LAKE MINNETONKA PUBLIC SAFETY FACILITY IMPROVEMENTS
CONSTRUCTION DETAILS

| NO. | DATE | DESCRIPTION |
|-----|------------|-------------------|
| 1 | 11/27/2020 | ISSUED FOR PERMIT |
| 2 | 12/15/2020 | ISSUED FOR PERMIT |
| 3 | 01/13/2021 | ISSUED FOR PERMIT |
| 4 | 02/09/2021 | ISSUED FOR PERMIT |
| 5 | 03/02/2021 | ISSUED FOR PERMIT |
| 6 | 03/22/2021 | ISSUED FOR PERMIT |
| 7 | 04/01/2021 | ISSUED FOR PERMIT |
| 8 | 04/01/2021 | ISSUED FOR PERMIT |
| 9 | 04/01/2021 | ISSUED FOR PERMIT |
| 10 | 04/01/2021 | ISSUED FOR PERMIT |
| 11 | 04/01/2021 | ISSUED FOR PERMIT |
| 12 | 04/01/2021 | ISSUED FOR PERMIT |

DEVELOPER: CITY OF SHOREWOOD
DESIGNER: BOLTON & MENK
DRAWN: [Name]
CHECKED: [Name]
DATE: 04/01/2021

BOLTON & MENK
1135 W. WASHINGTON AVENUE, SUITE 100
MINNETONKA, MN 55345
TEL: 952.895.1234
WWW.BOLTONMENK.COM

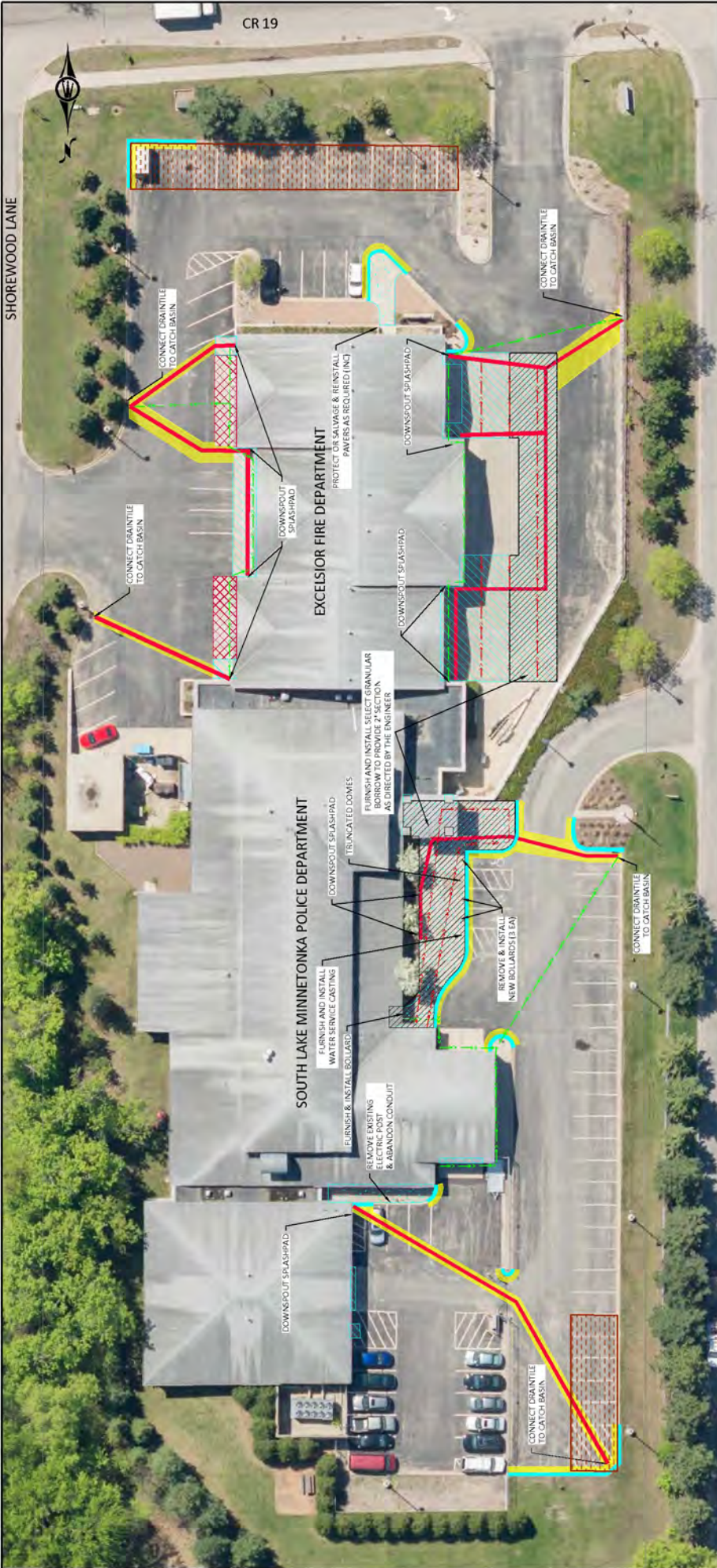
SHOREWOOD FIRE DEPARTMENT
2100 W. WASHINGTON AVENUE
SHOREWOOD, MN 55345
TEL: 952.895.1234

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TEL: 952.895.1234

SHOREWOOD LANE



CR 19

- NOTES:**
- COORDINATE PHASING TO ALLOW ONE SIDE FIRE ACCESS AT ALL TIMES.
 - COORDINATE PHASING TO ALLOW ONE MAIN UPPER LEVEL FRONT ENTRANCE ACCESS AT ALL TIMES.
 - SAVAGE AND RELIEVE EXISTING AGGREGATE MATERIALS TO THE EXTENT PRACTICABLE.
 - PLACE INLET PROTECTION AND BODGS FOR EROSION AND SEDIMENT CONTROL PRIOR TO ANY WORK. RESTORE DISTURBED TURF AREAS TO ORIGINAL CONDITION.
 - COMMON EXCAVATION INCLUDES THE REMOVING, SALVAGING, REPLACING SALVAGED SAND AND GRAVEL, AND COMPACTING THE EXISTING SAND AND GRAVEL SECTION, AS WELL AS REMOVING AND DISPOSING OF EXCESS MATERIAL. COMPUTED ONLY FOR PERFORATED TILE AREAS ONLY.
 - COORDINATE DRAIN TILE CRACKS IN THE FIELD WITH THE ENGINEER.
 - PROTECT EXISTING CURB THRESHOLDS.
 - PROTECT EXISTING BOLLARDS NOT NOTED FOR REPLACEMENT.
 - REPLACE EXISTING CURB & GUTTER AS DIRECTED IN THE FIELD BY THE ENGINEER.
 - PROVIDE 1.5:1 TRANSITION BETWEEN DISSIMILAR SOILS AT JOINT BETWEEN PROPOSED CONCRETE SECTION AND EXISTING.
 - DO NOT EXCAVATE EXISTING CONCRETE TO DISTURB TO PREVENT DIFFERENTIAL MOVEMENT.
 - DO NOT EXCAVATE EXISTING CONCRETE TO DISTURB TO PREVENT DIFFERENTIAL MOVEMENT.
 - PLACE CAULK AT ALL BUILDING FACES WHERE WORK DISTURBS SEAL.
 - RESTORE DISTURBED TURF AND LANDSCAPING TO MATCH EXISTING CONDITIONS.
 - ALL 8" REINFORCED CONCRETE PAVEMENT SHALL BE SAWED AND SEALED WITH SILICONE. JOINTS SHALL LINE UP WITH ANY EXISTING JOINTS.
 - RESTORE ENTIRE PARKING LOT.

LEGEND

- REMOVE & REPLACE 8" REINFORCED CONCRETE
- REMOVE & REPLACE CONCRETE SIDEWALK
- SEAL CONCRETE CRACKS
- 2" SELECT GRANULAR BORROW
- BITUMINOUS REPLACEMENT
- INSTALL 4" PERFORATED DRAIN TILE
- INSTALL 8" SOLID PVC DRAIN TILE
- EXISTING DRAIN TILE SYSTEM
- REMOVE & REPLACE CONCRETE CURB
- ALLOWABLE STAGING AREA

CITY OF SHOREWOOD
 SOUTH LAKE MINNETONKA PUBLIC SAFETY FACILITY IMPROVEMENTS
 SITE PLAN

2618 SHADOW LAKE, SUITE 200
 CHASPA, MINNESOTA 55318
 PH: 763.438.1818
 Fax: 763.438.1818
 Email: Chris@boltonmenk.com
 www.boltonmenk.com

BOLTON & MENK

8/10/2020

ANDREW L. HARRIS

8/10/2020

Scale: 1" = 10' - 0"

Scale: 1" = 10' - 0"

| NO. | DESCRIPTION | DATE |
|-----|-------------|-----------|
| 1 | REVISED | 8/10/2020 |

SHEET C0.03

South Lake Minnetonka Public Safety Facility Improvements

City of Shorewood
 Engineers Estimate
 BMI # C16.120985
 DATE: 9/23/2020

| ITEM NO. | ITEM DESCRIPTION | NOTES | UNIT | TOTAL QUANTITY | UNIT COST | TOTAL COST |
|----------|---|-------|----------|----------------|-------------|---------------------|
| 1 | MOBILIZATION | | LUMP SUM | 1 | \$11,000.00 | \$11,000.00 |
| 2 | REMOVE CONCRETE CURB AND GUTTER | | LIN FT | 330 | \$4.00 | \$1,320.00 |
| 3 | REMOVE CONCRETE SIDEWALK | | SQ FT | 2,660 | \$2.00 | \$5,320.00 |
| 4 | REMOVE CONCRETE DRIVEWAY PAVEMENT | | SQ FT | 5,280 | \$2.00 | \$10,560.00 |
| 5 | REMOVE BITUMINOUS PAVEMENT | | SQ FT | 2,500 | \$5.00 | \$12,500.00 |
| 6 | REMOVE ELECTRIC POST AND ABANDON CONDUIT | | EACH | 1 | \$500.00 | \$500.00 |
| 7 | REMOVE AND REPLACE SIGN BOLLARD | (1) | EACH | 3 | \$800.00 | \$2,400.00 |
| 8 | BOLLARD POST | | EACH | 1 | \$600.00 | \$600.00 |
| 9 | SAWCUT BITUMINOUS PAVEMENT | | LIN FT | 1,065 | \$2.00 | \$2,130.00 |
| 10 | GEOTEXTILE FABRIC TYPE 5 | | SQ YD | 770 | \$2.50 | \$1,925.00 |
| 11 | COMMON EXCAVATION (EV) | (2) | CU YD | 651 | \$35.00 | \$22,785.00 |
| 12 | SELECT GRANULAR BORROW (CV) | (3) | CU YD | 334 | \$30.00 | \$10,020.00 |
| 13 | AGGREGATE BASE CLASS 5 (CV) | (3) | CU YD | 120 | \$50.00 | \$6,000.00 |
| 14 | 2" TYPE SP 9.5 WEARING COURSE (2,C) | | TON | 65 | \$150.00 | \$9,750.00 |
| 15 | CONCRETE CURB & GUTTER DESIGN B612 | | LIN FT | 240 | \$30.00 | \$7,200.00 |
| 16 | CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE | | LIN FT | 90 | \$30.00 | \$2,700.00 |
| 17 | 4" CONCRETE WALK | | SQ FT | 2,660 | \$5.00 | \$13,300.00 |
| 18 | 8" REINFORCED CONCRETE PAVEMENT | (4) | SQ FT | 5,280 | \$10.00 | \$52,800.00 |
| 19 | EXISTING CONCRETE CRACK SEALING | | LIN FT | 90 | \$9.00 | \$810.00 |
| 20 | TRUNCATED DOMES | | SQ FT | 16 | \$50.00 | \$800.00 |
| 21 | 4" PERF TP PIPE DRAIN | (5) | LIN FT | 530 | \$15.00 | \$7,950.00 |
| 22 | 8" SCHEDULE 40 PVC PIPE | | LIN FT | 703 | \$25.00 | \$17,575.00 |
| 23 | DOWNSPOUT SPLASHPAD WITH SPLASH GUARD AND CASTING | | EACH | 10 | \$850.00 | \$8,500.00 |
| 24 | CONNECT TO EXISTING DRAINAGE STRUCTURE | | EACH | 5 | \$800.00 | \$4,000.00 |
| 25 | STORM DRAIN INLET PROTECTION | | EACH | 6 | \$200.00 | \$1,200.00 |
| 26 | WATER SERVICE LID COVER | (6) | EACH | 1 | \$350.00 | \$350.00 |
| 27 | 4" SOLID LINE PAINT | | LIN FT | 2,000 | \$0.50 | \$1,000.00 |
| 28 | PAVT MSSG PAINT - HANDICAP SYMBOL | | EACH | 3 | \$75.00 | \$225.00 |
| 29 | SEDIMENT CONTROL LOG TYPE WOOD FIBER | (7) | LIN FT | 100 | \$5.00 | \$500.00 |
| 30 | TURF & LANDSCAPING RESTORATION | (8) | LUMP SUM | 1 | \$2,500.00 | \$2,500.00 |
| | TOTAL ESTIMATED CONSTRUCTION COST: | | | | | \$218,220.00 |
| | 25% PROJECT DEVELOPMENT COSTS: | | | | | \$43,644.00 |
| | TOTAL ESTIMATED PROJECT COST: | | | | | \$261,864.00 |