

MINUTES

1. CONVENE CITY COUNCIL REGULAR MEETING

Mayor Zerby called the meeting to order at 7:00 P.M.

A. Roll Call

Present. Mayor Zerby; Councilmembers Johnson, Labadie, and Sundberg; City Attorney Keane; City Administrator Lerud; City Clerk Thone; Finance Director Rigdon; Planning Director Darling; Director of Public Works Brown; and, City Engineer Budde

Absent: Councilmember Siakel

B. Review Agenda

Mayor Zerby noted that staff has asked that item 5B, Report from the Fire Chief, be added to the agenda.

Labadie moved, Johnson seconded, approving the agenda as amended. Motion passed 4/0.

2. CONSENT AGENDA

Mayor Zerby reviewed the items on the Consent Agenda.

Johnson moved, Sundberg seconded, Approving the Motions Contained on the Consent Agenda and Adopting the Resolutions Therein.

- A. City Council Regular Meeting Minutes of November 25, 2019
- B. City Council Truth-in-Taxation Meeting Minutes from December 2, 2019
- C. Approval of the Verified Claims List
- D. 2020 City Master Fee Schedule, RESOLUTION NO. 19-111, "2020 City Master Fee Schedule, and ORDINANCE 570, "An Ordinance Approving an Amendment to Section 1300 of Shorewood City Code Titled, "Zoning and Land use Fee Amendment as Incorporated into the Master Fee Schedule."
- E. Approval of Contract Extension for the Republic Services Recycling, RESOLUTION NO. 19-112, "A Resolution Approving an Amendment to the Contract with Republic Services for Residential Recycling Services"

- F. **Approve Contract with Hennepin County for Tree Canopy Grant, RESOLUTION NO. 19-113, “A Resolution Approving a Contract with Hennepin County for a Healthy Tree Grant.”**
- G. **First Lease Amendment, T-Mobile West Tower, RESOLUTION NO. 19-114, “A Resolution Approving a First Amendment to Water Tower Space Lease Agreement by and between the City of Shorewood (City) and T-Mobile Central, LLC (Lessee) for Premises Located at 26352 Smithtown Road.”**
- H. **2020 City Council Meeting Schedules, RESOLUTION NO. 19-115, “A Resolution Setting the 2020 Regular City Council Meeting Schedule for the City of Shorewood”**
- I. **Approve 2020 Non-Union Wages**
- J. **Approve 2020 AFSCME Contract Reopener**
- K. **Approve Assessment on 6075 Strawberry Lane, RESOLUTION NO. 19-116, “A Resolution Certifying Special Assessment for 6075 Strawberry Lane to the 2020 Hennepin County Property Tax Rolls”**
- L. **Approving Seasonal Hires: Ice Rink Attendants**

Motion passed 4/0.

3. MATTERS FROM THE FLOOR - NONE

4. PUBLIC HEARING - NONE

5. REPORTS AND PRESENTATIONS

A. Employee Service Awards

- Joe Pazandak, Building Official, Planning and Building Department – 30 years

Mayor Zerby expressed the City’s appreciation for his 30 years of service and presented him with a plaque. There was a round of applause for Building Official Joe Pazandak.

- Rob Hanson, Light Equipment Operator, Public Works Department – 5 years

Mayor Zerby expressed the City’s appreciation for his 5 years of service to the City and presented him with an award. There was a round of applause for Light Equipment Operator Rob Hanson.

- Brenda Pricco, Deputy Clerk, Administration Department – 5 years

Mayor Zerby expressed the City’s appreciation for Deputy Clerk Brenda Pricco’s 5 years of service to the City and presented her with an award. There was a round of applause for Deputy Clerk Pricco.

- Chris Pounder, Light Equipment Operator, Public Works Department – 15 years

Mayor Zerby noted that Chris Pounder was unable to attend the meeting but thanked him for his 15 years of service to the City.

B. Report from Fire Chief

Fire Chief Mackey stated that he is requesting approval for live fire training at 20505 Radisson Road at 7:00 a.m. on December 14, 2019. He explained that OSHA requires live fire training every three years and this is a chance to give the seven new cadets experience with live fires. He explained the different types of burns that they will conduct during the live fire training.

Mayor Zerby noted that the roadway is narrow in this area and asked if traffic will still be able to get through the area once the fire equipment is in place. Fire Chief Mackey stated that it will be down to one lane, but traffic will be able to get through on the roadway. He stated that they are bringing in the Minnetonka and Chanhassen fire departments to help with staging and water supply, so they will help with traffic also.

Councilmember Sundberg asked if this fire training would be videotaped because she thinks it may be a good learning experience for people to be able to watch. Fire Chief Mackey stated that he was not planning on recording the training. He stated that there will be some still photography done but may ask if the photographer could also do some videotaping.

Councilmember Sundberg asked how much smoke will be created. Fire Chief Mackey stated that there will be a fair amount of smoke, but the burn material is clean so the smoke should not be heavy and black. He stated that he expects the smoke to loft up in the air and should not hang around the neighborhood. He stated that they will take into account the weather and wind conditions and will cancel, if necessary.

Mayor Zerby asked how the neighborhood would be informed of the fire training. Fire Chief Mackey stated that the neighborhood has an e-mail chain, so a resident sent out information.

Sundberg moved, Labadie seconded, Approving live fire training at 20505 Radisson Road. Motion passed 4/0.

6. PARKS - NONE

7. PLANNING

A. Report by Commissioner Gorham on December 3, 2019 Planning Commission Meeting

Commissioner Gorham gave an overview on the December 3, 2019 Planning Commission meeting as reflected in those minutes.

B. Minor Subdivision and Variances, 24845 Smithtown Road, Lake West Development, Inc.

Planning Director Darling noted that the applicant is proposing to remove the existing buildings and subdivide the property into two lots for two new homes. She explained that because of the right-of-way dedications and easements for Club Lane, the lots are slightly smaller than allowed

which is why a variance is requested. She stated that staff and the Planning Commission recommend approval.

Councilmember Sundberg asked where the driveways would be located. Planning Director Darling stated that the properties will access Club Lane.

Mayor Zerby asked if both homes would be connected to City sewer and water. Planning Director Darling explained that the northerly property does have a service connection to the water main, but it has not been extended down Club Lane so they will need to have a well on the southerly lot. The sewer main is already installed n Club Lane and both lots would have access.

Johnson moved, Sundberg seconded, Adopting RESOLUTION NO. 19-117, “A Resolution Approving Subdivision of Property and Variances for Lake West Development at 24845 Smithtown Road.” Motion passed 4/0.

C. Minor Subdivision (Lot Line rearrangement (22425 Murray Street, Keenan and Sveiven, Inc.

Planning Director Darling stated that this application is for a lot line adjustment between two properties that have the same owner. She noted that the lot line adjustment is being requested in order to accommodate changes to the pool and accessory buildings. She stated that staff and the Planning Commission are recommending approval.

Sundberg moved, Labadie seconded, Adopting RESOLUTION NO. 19-118, “A Resolution Approving Minor Subdivision (Lot Line Adjustment) for Properties at 22425 Murray Street and 6175 Cardinal Drive.” Motion passed 4/0.

8. ENGINEERING/PUBLIC WORKS

A. 800 MZ Radio Purchase/Lease

Public Works Director Brown explained they have been setting aside money for the eventual replacement of the 800 MZ radios. He stated that Motorola has given the City notice that starting in the new year there will no longer be support for the existing equipment. He stated that the County has also told the City that they will no longer support these types of radios. He stated that he would like to have eight radios for his department. He noted that in discussing with Finance Director Rigdon the option of either a lease or a purchase, he would recommend a direct purchase in a total amount of \$28,456.15.

Mayor Zerby asked how long the City had the existing radios. Public Works Director Brown stated that he thinks the City has had them for around eight to ten years. Mayor Zerby asked if this equipment was like computers and would need to be replaced every ten years in order to still be operational. Public Works Director Brown stated this is under the control of the manufacturers.

Sundberg moved, Johnson seconded, Adopting RESOLUTION NO. 19-119, “A Resolution Authorizing Expenditures of Funds for Replacement of 800 Megahertz Radios.” Motion passed 4/0.

B. Contract Amendment with WSB

City Administrator Lerud stated that effective December 1, 2019, Bolton and Menk is the City Engineer except for four projects where staff feels it makes sense for WSB to continue to provide services which requires a contract amendment.

Sundberg moved, Labadie seconded, Adopting RESOLUTION NO. 19-120, “A Resolution Approving Contract Amendment with WSB, Inc. to Provide Engineering Services to the City. Motion passed 4/0.

9. GENERAL/NEW BUSINESS

A. Adopt 2020 Property Tax Levy and General Fund Budget

Finance Director Rigdon City explained that on September 23, 2019, the City adopted the proposed 2020 General Fund budget and noted that the Truth in Taxation meeting was held with residents on December 2, 2019. He gave a brief overview of the overall budget.

Councilmember Johnson commended Finance Director Rigdon for his work over the past year putting this information together in a clear and concise manner.

Johnson moved, Labadie seconded, Adopting RESOLUTION NO. 19-121, “A Resolution Adopting the 2020 General Fund Operating Budget and Approving the Property Tax Levy Collectible in 2020.” Motion passed 4/0.

B. Adopt 2020 Shorewood Community and Event Center and Enterprise Fund Budgets

Finance Director Rigdon explained that the Shorewood Community and Event Center is considered a special revenue fund which has its own sources of funding dedicated to its operation which are the rental and user fees. He noted that there are also transfers from the General Fund to assist with operations.

Labadie moved, Johnson seconded, Adopting RESOLUTION NO. 19-122, “A Resolution Adopting the 2020 Shorewood Community and Event Center Budget and 2020 Enterprise Fund Budgets.” Motion passed 4/0.

10. STAFF AND COUNCIL REPORTS

A. Administrator and Staff

Other

Public Works Director Brown stated that he wanted to take a moment to highlight the Public Works crew. He stated that over the Thanksgiving holiday they had to plow numerous times and also had a watermain break that they had to repair. He stated that he feels the department did a great job and were very professional during the work that was done over the holiday weekend. He stated that he also wanted to welcome City Engineer Budde and noted that he has spent the last week trying to get him up to speed.

City Administrator Lerud stated that it looks like the Council retreat will be January 15 and 16, 2020. He noted that the property the City purchased earlier this year on Smithtown Road will be

used by the fire department over the next six months for training purposes. He stated that there are no burns planned but will be used for other types of training. Mayor Zerby asked that a mailing be sent out to the surrounding properties informing them of the training.

B. Mayor and City Council

Councilmember Johnson reminded residents that the Klondike Dog Derby is coming up on February 8 and 9, 2020.

Mayor Zerby noted that this is the last Council meeting of 2019 and wished everyone a Happy New Year.

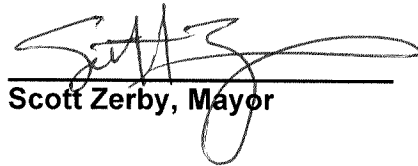
11. ADJOURN

Labadie moved, Sundberg seconded, Adjourning the City Council Regular Meeting of December 9, 2019, at 7:48 P.M. Motion passed 4/0.

ATTEST:



Sandie Thone, City Clerk



Scott Zerby, Mayor