

**ECONOMIC DEVELOPMENT AUTHORITY MEETING
MONDAY DECEMBER 28, 2020**

**5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
IMMEDIATELY FOLLOWING
CITY COUNCIL MEETING**

Due to the Centers for Disease Control's recommendation limiting the number of people present at a meeting, and pursuant to MN Statute §13D.02, the Shorewood Economic Development Authority meeting will be held by electronic means. For those wishing to listen live to the meeting, please go to ci.shorewood.mn.us/current_meeting for the meeting link to the December 28, 2020 City Council meeting as this meeting will be held immediately following the City Council meeting. Contact the city at 952.960.7900 during regular business hours with questions. For link issues at meeting time, call 952.960.7906.

AGENDA

1. CONVENE ECONOMIC DEVELOPMENT AUTHORITY MEETING

A. Roll Call

President Zerby _____
Labadie _____
Siakel _____
Sundberg _____
Johnson _____

B. Review and Approval of the Agenda

2. APPROVAL OF MINUTES

A. EDA minutes of October 26, 2020 meeting

Minutes

3. NEW BUSINESS

A. Review bids received for drainage and concrete project
at Shorewood Public Safety Building

Executive Director memo
Resolution #20-02

4. ADJOURN

CITY OF SHOREWOOD
ECONOMIC DEVELOPMENT AUTHORITY
MONDAY, OCTOBER 26, 2020

5755 COUNTRY CLUB ROAD
COUNCIL CHAMBERS
7:00 P.M.

MINUTES

1. CONVENE MEETING

President Zerby called the meeting to order at 8:41 P.M.

Due to the Centers for Disease Control's recommendation limiting the number of people present at a meeting, and pursuant to MN Statute 13D.02, the Shorewood Economic Development Authority meeting was held via electronic means.

A. Roll Call

Present: President Zerby; Commissioners Johnson, Labadie, Siakel, and Sundberg; City Attorney Keane; Executive Director/Secretary Lerud; Assistant Treasurer Rigdon; Assistant Director Darling; Director of Public Works Brown; and, City Engineer Budde

Absent: None

B. Review Agenda

Siakel moved, Johnson seconded, approving the agenda as presented.

Roll Call Vote: Labadie, Johnson, Siakel, Sundberg, Zerby voted Aye. **Motion passed.**

2. APPROVAL OF MINUTES

A. EDA Minutes of May 28, 2019

Johnson moved, Siakel seconded, Approving the Minutes of the May 28, 2019 EDA Meeting as presented.

Roll Call Vote: Labadie, Johnson, Siakel, Sundberg, Zerby voted Aye. **Motion passed.**

3. NEW BUSINESS

A. Appoint 2020 officers

City Administrator Lerud stated that at the first meeting the EDA holds each year they are required to appoint officers for that year. He stated that this is the first meeting in 2020 and noted that staff is recommending the Board adopt the current slate of officers to serve out the remainder of 2020.

President – Scott Zerby
Vice President – Jennifer Labadie
President Pro-Tem – Kristine Sundberg
Treasurer – Debbie Siakel

Executive Director/Secretary – City Administrator
Assistant Treasurer – Finance Director
Assistant Executive Director – Planning Director

Sundberg moved, Siakel seconded, to approve the slate of officers as presented.

Roll Call Vote: Labadie, Siakel, Sundberg, Zerby voted Aye. Johnson abstained. **Motion passed.**

B. Approve Final Plans and Specifications and Authorize Bidding for Drainage and Concrete Project at the Shorewood Public Safety Building

Executive Director Lerud explained that over the last few years there have been discussions between the EFD Board and the SLMPD Coordinating Committee regarding concrete improvements where the existing concrete is posing a safety hazard. He stated that Bolton and Menk have taken a look and are also recommending providing stormwater drainage from some areas around the building.

City Engineer Budde gave an overview of the proposed work on the site. He noted that the building had a number of downspouts but did not have anything to help drain the water away. He explained that they are proposing adding some drain tile and piping to help convey the water away which should address much of the heaving that was taking place with the concrete which will help it become ADA accessible again. He stated that the total cost is estimated to be around two-hundred sixty-two thousand dollars. He stated that staff is asking for EDA approval of the final specification and authorize advertising for bids.

Sundberg moved, Siakel seconded, Adopting RESOLUTION NO. 20-1, “A Resolution Approving Final Plans and Specifications and Authorizing Bidding for Drainage and Concrete Project at Shorewood Public Safety Building.”

Roll Call Vote: Labadie, Johnson, Siakel, Sundberg, Zerby voted Aye. **Motion passed**

4. ADJOURN

Sundberg moved, Siakel seconded, Adjourning the Economic Development Authority Meeting of October 26, 2020, at 8:51 P.M.

Roll Call Vote: Labadie, Johnson, Siakel, Sundberg, Zerby voted Aye. **Motion passed.**

ATTEST:

Scott Zerby, President

Greg Lerud, Executive Director



Shorewood EDA Meeting Item

#3A

MEETING TYPE
EDA

Title / Subject: Concrete and Stormwater Improvements for Shorewood Public Safety Building

Meeting Date: December 28, 2020

Prepared By: Greg Lerud, Executive Director

Attachments: Bid Results, SLMPD Resolution and EFD Resolution, Resolution

Background: At the October 27 EDA meeting, the Board authorized bids to be received for the concrete and storm water work at the South Lake Minnetonka Public Safety building in Shorewood. Twelve bids were received and opened on December 8. The low bid of \$198,416.50 from G.F. Jedlicki compares favorably to the engineers estimate of \$218,220.00. On December 16, the South Lake Minnetonka Police Department Coordinating Committee and the Excelsior Fire District Board met separately and both governing bodies approved Resolutions recommending the Shorewood EDA award the low bid to G.F. Jedlicki.

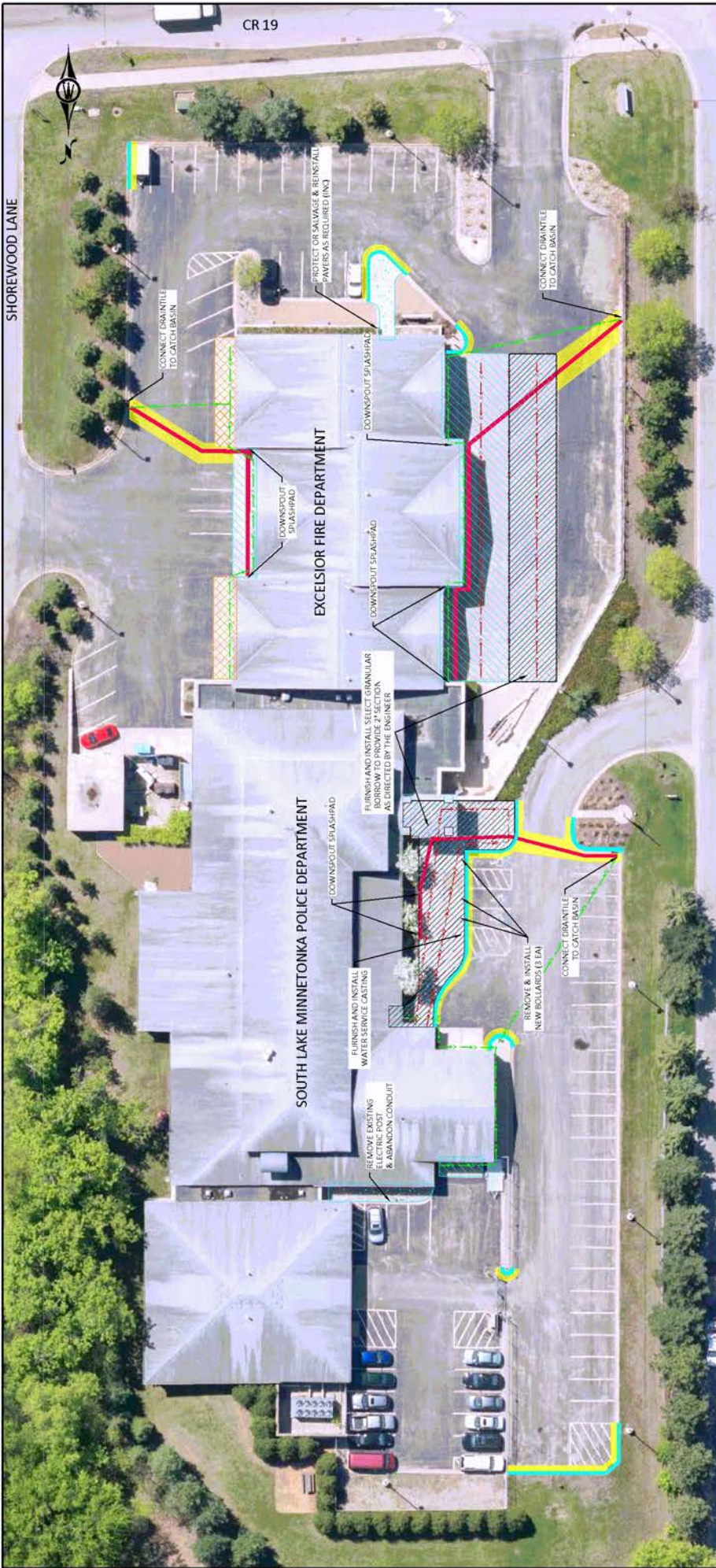
The SLMPD and the EFD will be responsible for the costs to make the improvements. Both Resolutions certify that they have funds available to complete the work.

Recommendation / Action Requested: Staff recommends accepting the low bid from G.F. Jedlicki in the amount of \$198,416.50 by approving the attached Resolution by simple majority vote.

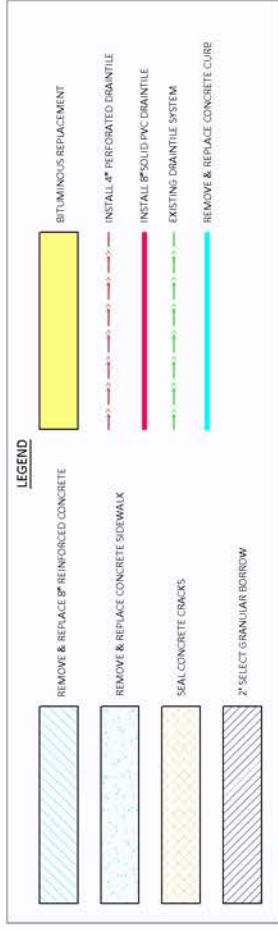
Next Steps: The engineer will prepare project contracts and return bid bonds from all bidders except G.F. Jedlicki and Bituminous Roadways until such time as contract documents and submittals are delivered and signed.

SHOREWOOD LANE

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- NOTES:
1. COORDINATE PHASING TO ALLOW ONE SIDE FIRE ACCESS AT ALL TIMES.
 2. SALVAGE AND REUSE EXISTING AGGREGATE MATERIALS TO THE EXTENT PRACTICABLE.
 3. PLACE INLET PROTECTION AND BOLLARDS FOR EROSION AND SEDIMENT CONTROL PRIOR TO ANY WORK. RESTORE DISTURBED TURF AREAS WITHIN 7 CALENDAR DAYS.
 4. COMMON EXCAVATION INCLUDES THE REMOVING, SALVAGING, REPLACING AND REPAIRING EXISTING CURB & GUTTERS AS DIRECTED IN THE FIELD WITH THE ENGINEER.
 5. SECTION, AS WELL AS REMOVING AND DISPOSING OF EXCESS MATERIAL.
 6. PROTECT EXISTING ROOF THRESHOLDS.
 7. REPLACE EXISTING CURB & GUTTERS AS DIRECTED IN THE FIELD BY THE ENGINEER.
 8. PROVIDE 1.5:1 TRANSITION BETWEEN DISSIMILAR SOILS AT JOINT BETWEEN PROPOSED CONCRETE SECTION AND EXISTING.
 9. PROTECT EXISTING CURB & GUTTERS AS DIRECTED IN THE FIELD BY THE ENGINEER.
 10. PLACE CALLICUT ALL BUILDING FACES WHERE WORK DISTURBS SEAL.
 11. PROTECT EXISTING BOLLARDS NOT NOTED FOR REPLACEMENT.
 12. RESTORE DISTURBED TURF AND LANDSCAPING TO MATCH EXISTING CONDITIONS.
 13. COORDINATE PHASING TO ALLOW ONE SIDE FIRE ACCESS AT ALL TIMES.
 14. CONCRETE JOINTS SHALL LINE UP WITH ANY EXISTING JOINTING AND BE APPROVED BY THE ENGINEER. REFER TO MHDOT'S STANDARD PLAN FOR PAVEMENT JOINTS.



LEGEND

- REMOVE & REPLACE OF REINFORCED CONCRETE
- REMOVE & REPLACE CONCRETE SIDEWALK
- SEAL CONCRETE CRACKS
- 2\"/>

SHEET
CO.03

CITY OF SHOREWOOD
SOUTH LAKE MINNETONKA PUBLIC SAFETY FACILITY IMPROVEMENTS
SITE PLAN

DATE	BY	CHECKED	SCALE	PROJECT NO.

2438 SHOREWOOD LANE, SUITE 200
CHASMA, MINNESOTA 55318
Email: Chris.Kaplan@boltonmenk.com
www.boltonmenk.com

BOLTON & MENK

ANDREW C. HANSEN
FIRE DEPARTMENT

HOSE SCALE
0 10 20 FEET



**BOLTON
& MENK**

Real People. Real Solutions.

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Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

December 14, 2020

City of Shorewood

Attn: Shorewood Economic Development Authority, Excelsior Fire and South Lake Minnetonka
Police

5755 Country Club Road
Shorewood, MN 55331

Re: South Lake Minnetonka Public Safety Improvements

EDA Board, Chief Meehan, and Chief Mackey:

Bids were received for the above referenced project on December 8, 2020. Twelve bids were received and are tabulated below. The low bid was submitted by G. F. Jedlicki, Inc. of Chanhassen, Minnesota.

CONTRACTOR	TOTAL BID
G.F. Jedlicki	\$198,416.50
Bituminous Roadways	\$213,279.50
Sunram Construction	\$222,672.00
Pember Companies	\$234,097.85
Blackstone Contractors	\$249,925.00
Molnau Trucking	\$250,119.44
Ultra Concrete	\$264,467.00
GL Contracting	\$265,108.20
Geislinger & Sons	\$280,545.00
S.M. Hentges & Sons	\$310,461.65
Northdale Construction	\$318,172.41
JL Theis	\$341,698.00

Evaluation of the bids indicates the bidding process was competitive. The low bid submitted was 9% below the engineer's estimated amount of \$218,220.00 and 42% below the high bid of \$341,698.00.

G. F. Jedlicki has successfully completed projects of this type in the past and thereby have shown themselves to be a responsible contractor. Based on the items above, we recommend the City award a contract in the amount of \$198,416.50 to G. F. Jedlicki, Inc. I am open to discuss this information with you and answer any questions you or the City Council may have.

Name: Safety Facility Improvements Recommendation of Award

Page: 2

Respectfully Submitted,
Bolton & Menk, Inc.

A handwritten signature in black ink that reads "Matt Bauman". The signature is written in a cursive, flowing style.

Matthew S. Bauman, P.E.
Project Manager

cc: Andrew Budde, PE, City Engineer
Larry Brown, Public Works Director
Greg Lerud, City Manager



RESOLUTION 2020-1

RESOLUTION 2020-1 A RESOLUTION RECOMMENDING ACCEPTANCE OF THE BID TO THE SHOREWOOD ECONOMIC DEVELOPMENT AUTHORITY FOR A PUBLIC SAFETY BUILDING IMPROVEMENT PROJECT

WHEREAS, pursuant to an advertisement for bids for local improvements, undertaken by the Shorewood Economic Development Authority (“EDA”), designated as the South Lake Minnetonka Public Safety Facility Improvement Project, bids were received, opened on December 8, 2020, and tabulated according to law, and such tabulation is attached hereto and made a part hereof as Exhibit A; and

WHEREAS, the South Lake Minnetonka Police Department Coordinating Committee (“Coordinating Committee”) has reviewed the bids and determined that G.F. Jedlicki is the lowest responsible bidder in compliance with the specifications.

NOW, THEREFORE, BE IT RESOLVED, that the Coordinating Committee of the South Lake Minnetonka Police Department recommends and certifies as follows:

1. That the EDA accept the bid and award a contract for the South Lake Minnetonka Public Safety Facility Improvement Project to the firm of G.F. Jedlicki according to the project plans and specifications on file in the office of the Shorewood Economic Development Authority.
2. The Coordinating Committee hereby represent that the South Lake Minnetonka Police Department has sufficient funds on hand to pay for their proportional share of the project costs.
3. That the Administrator for the EDA is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder, which shall be retained until a contract has been signed.

I certify that the above resolution was adopted by the Coordinating Committee for the South Lake Minnetonka Police Department on December 16, 2020 by a vote of ___ ayes and ___ nays.

Signed:




Scott Zerby
Committee Chair

12/21/20

Date

Witnessed:



Laura Holtan
Administrative Supervisor

12-21-2020

Date

South Lake Minnetonka Police Department
Proudly Serving the Cities of Excelsior, Greenwood, Shorewood and Tonka Bay

Excelsior Fire District

Serving the Communities of:

Deephaven-Excelsior-Greenwood-Shorewood-Tonka Bay

24100 Smithtown Road

Shorewood, MN. 55331

RESOLUTION # 20-006

A RESOLUTION RECOMMENDING ACCEPTANCE OF THE BID TO THE SHOREWOOD ECONOMIC DEVELOPMENT AUTHORITY FOR A PUBLIC SAFETY BUILDING IMPROVEMENT PROJECT

WHEREAS, pursuant to an advertisement for bids for local improvements, undertaken by the Shorewood Economic Development Authority (“EDA”), designated as the South Lake Minnetonka Public Safety Facility Improvement Project, bids were received, opened on December 8, 2020, and tabulated according to law, and such tabulation is attached hereto and made a part hereof as Exhibit A; and

WHEREAS, the Excelsior Fire District Fire Board has reviewed the bids and determined that G.F. Jedlicki is the lowest responsible bidder in compliance with the specifications.

NOW, THEREFORE, BE IT RESOLVED, that the Excelsior Fire Board of the Excelsior Fire District recommends and certifies as follows:

1. That the EDA accept the bid and award a contract for the South Lake Minnetonka Public Safety Facility Improvement Project to the firm of G.F. Jedlicki according to the project plans and specifications on file in the office of the Shorewood Economic Development Authority.
2. The Excelsior Fire Board hereby represent that the Excelsior Fire District has sufficient funds on hand to pay for their proportional share of the project costs.
3. That the Administrator for the EDA is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder, which shall be retained until a contract has been signed.

ADOPTED this 16th day of December, 2020.

Adam Jennings, Chair, EFD Board

ATTEST:

Recording Secretary

Curt Mackey, EFD Fire Chief

**SHOREWOOD ECONOMIC DEVELOPMENT AUTHORITY
RESOLUTION NO. 20-02**

**RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR STORMWATER AND CONCRETE
IMPROVEMENTS AT THE SHOREWOOD PUBLIC SAFETY BUILDING**

WHEREAS, pursuant to an advertisement for bids for local improvements designated as the Shorewood Public Safety Building concrete and stormwater improvements, bids were received and opened on December 8, 2020 and tabulated; and,

WHEREAS, the South Lake Minnetonka Police Coordinating Committee and the Excelsior Fire District Board have reviewed the bids and recommend accepting the G.F. Jedlicki as the lowest responsible bidder in compliance with the specifications.

NOW THEREFORE BE IT RESOLVED by the Shorewood Economic Development Authority as follows:

1. The President of the EDA and Executive Director are hereby authorized and directed to enter into a contract with G.F. Jedlicki, in the name of the Shorewood EDA, according to the plans and specifications approved by the Shorewood EDA Board of Directors.
2. The engineer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the net lowest bidder, which shall be retained until the contract as signed.

Adopted this 28th day of December, 2020.

Scott Zerby, EDA President

ATTEST

Greg Lerud, EDA Executive Director