

AGENDA

1. CONVENE PARK COMMISSION MEETING

A. Roll Call

Mangold _____
Vassar _____
Rock _____
Hirner _____
Gallivan _____

B. Review Agenda

2. APPROVAL OF MINUTES

A. Park Commission Meeting Minutes from August 13, 2019 – (Att.#2A)

3. MATTERS FROM THE FLOOR

4. NEW BUSINESS

- A. Determine Status of Southshore Park – (Att.#4A)
- B. Rink Plan and Attendant Pay Scale – (Att.#4B)
- C. Discussion on the CIP- (Att.#4C)

5. OLD BUSINESS

- A. Review Park Tours – (Att.#5A)
- B. Painting of the Cathcart Hockey Boards – (Att.#5B)

6. STAFF AND LIAISON REPORTS/UPDATES

(Staff reports and updates are not meant for discussion. Discussion items will be listed as part of new or old business.)

- A. City Council
- B. Staff

7. ADJOURN

Liaison for City Council Meeting on September 23 is Commissioner Hirner

CITY OF SHOREWOOD
 PARK COMMISSION MEETING
 TUESDAY, AUGUST 13, 2019

26655 WEST 62ND STREET
 CATHCART PARK
 6:00 P.M.

MINUTES

1. CONVENE PARK COMMISSION MEETING

Chair Mangold convened the meeting at 6:03 p.m.

A. Roll Call

Present: Chair Mangold, Commissioners Hirner, Vassar, Rock and Gallivan; City Planning Director Darling; Public Works Director Brown; Public Works Supervisor Baumann; Park and Rec Coordinator Grout, Councilmember Johnson

B. Review Agenda

Rock moved to approve the agenda. Hirner seconded the motion. Motion carried 5-0.

2. APPROVAL OF MINUTES

A. Park Commission Meeting Minutes of July 9, 2019

Hirner moved to approve the minutes of the July 9, 2019 meeting as written. Gallivan seconded the motion. Motion carried 5-0.

3. MATTERS FROM THE FLOOR

There were none.

4. NEW BUSINESS

A. Determine Liaison for September, October and November City Council Meetings

Liaisons to the following City Council Meetings:

September 23rd – Commissioner Hirner

October 14th – Commissioner Gallivan

November 25th – Commissioner Vassar

January 13th – Commissioner Rock

5. OLD BUSINESS

No old business to report.

6. STAFF AND LIAISON REPORTS / UPDATES

A. City Council

Councilmember Johnson gave a brief overview of the August 12, 2019 Council meeting. He brought up to the Park Commissioners that maybe they would want to sell South Shore Park to

help fund park development projects in other parks. Staff would need to see if the park was gifted to the city before anything could be done with the property. It was suggested that the community gardens could be relocated to Manor Park in an underused location. Public Works Director mentioned that maybe they could do an administrative subdivision and keep the community gardens where they are now. The Park Commission asked that this be brought back for discussion at the September park meeting.

B. Staff

Planning Director Darling gave an update on the construction at Badger Park.

7. CATHCART PARK

- Public Works Director Brown updated the Park Commissioners that he requested to meet with Chanhassen engineer regarding drainage on the western edge of Cathcart.
- Players bench has sharp edge
- Parking has not been a problem this year
- Clover patch has been removed
- Hockey boards will be painted. Painting party on Saturday, September 28th.

GIDEON GLEN

- Gravel trail tends to wash out
- Prairie burn will be taking place soon

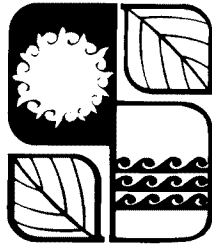
BADGER PARK

- Playground will be installed in September
- Number of trees cracked on back side of trail – corner of Lacrosse field
- Grading along trail will be done
- Install a sign showing how many laps it takes for a mile

Commissioner Hirner mentioned that Minnetonka Baseball Association (MBA) would like to have lights at Freeman Fields. MBA would contribute funds. Public Works Director Brown suggested that if lights are installed that enough capacity be installed so if in the future all three fields could have lights. Commissioner Hirner also asked if more gravel could be put in the parking lot at Freeman Park.

8. ADJOURN

Rock moved to adjourn the Park Commission Meeting and Park Tour of August 13, 2019 at 7:04 p.m. Vassar seconded the motion. Motion carried 5-0.



CITY OF SHOREWOOD

5755 Country Club Road • Shorewood, Minnesota 55331 • 952-960-7900
www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

To: Parks Commission

From: Marie Darling - Planning Director

Reviewed By: Greg Lerud, City Administrator

Meeting Date: September 10, 2019

Re: Future of South Shore Park

During the parks tour, Councilmember Johnson suggested the Commission look at the potential for selling the park for private development. Sale of the property would benefit the community by providing some funding for park improvements elsewhere and could also provide for some higher density housing, for which the City has few options.

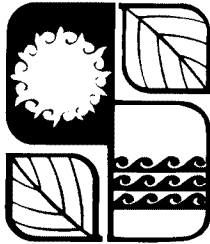
Because the land for the park was turned back from MnDOT, City Administrator Lerud contacted the state to see if there were any sale or use restrictions on the property. The land manager stated that the city can sell the property without restriction. Lerud said the City Attorney has requested title work to see exactly what the city owns in this area. Staff will report back to the Parks Commission and City Council the findings of that investigation. As of now, staff believes that the Parks Commission can consider a sale of the property.

Staff recommends the Parks Commission discuss this issue and make a recommendation to the City Council on the future of the park, which could include: (but is not limited to) 1) consider selling the parcel; 2) not to sell; or 3) request more information of staff.

To aid your discussion of this topic, staff reminds the Commission that the CIP indicates the property is scheduled for redevelopment planning next year, with construction taking place the following year(s).

Additionally, the following were recreational facilities found lacking in the community by residents during the Comprehensive Plan survey conducted in October of 2017. The facilities that could likely be accommodated based on the size and shape of the property are highlighted. The cost of the facilities has not been estimated.

More bike and walking trails	Outdoor pickleball courts	Curling club
Community recreation center	Sports complex	More community gardens
More attention to natural areas	Public indoor swimming pool	Boat slips, public boat launch
Playground	Off-leash dog park	More lake access for Shorewood residents
Picnic areas		
A workout facility	Covered ice rink	Artificial turf soccer fields
Cross-country ski trails	Splash pad	Skateboard park
Indoor walking/running facilities	Mountain bike trail	Sand volleyball courts
More hockey rinks	Disc golf	Outdoor rental equipment, like bikes, showshoes, cross country skis, etc.
Indoor playground	Snowmobiling trails	Paddle tennis
Beach access	Horse shoe pits	Archery Range



CITY OF SHOREWOOD

5755 Country Club Road • Shorewood, Minnesota 55331 • 952-960-7900
www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

To: Parks Commission

From: Marie Darling, Planning Director and Twila Grout, Park & Rec Director

Reviewed By: Larry Brown, Public Works Director and Greg Lerud, City Administrator

Meeting Date: September 10, 2019

Re: Attendant Pay Scale and the Future of Three Ice Rinks

At the March 12th Park meeting, the Park Commissioners directed staff to look into pay scales compared to other cities and consider adjusting the pay scale for warming house attendants. Staff finds that the City's pay rate is very consistent with other cities, see table below.

City	Pay	Incentives	Other Info
Shorewood	\$10.00/hr.	\$1.00 per hour worked	Pay increases by \$.25 per hour per year for returning employees
Tonka Bay	\$10.00/hr.	No	Pay increased to \$10 in 2019
Minnetonka	\$10.50	No	Some move to \$11 after the first season
Chaska	\$9.86/hr	No	They have about 10-12 attendants and they work outside rinks and the indoor rink
Chanhassen	\$10.50/hr	No	Pay goes up .50/hr/year of experience
Plymouth	\$10.44/hr	Staff receives a stocking cap with the city logo as part of their "uniform". But no incentives	Attendants can move up a payroll step if they are returning staff. They hire approximately 12 staff per year
Deephaven	\$12.50/hr	No incentives	
Eden Prairie	\$10/hr	No incentives	Pay goes up to \$12. They hire close to 60 staff and 3 leads for the season
Wayzata	\$11.10 to \$12.95	No incentives	

Shorewood's bonus system adds a bonus of \$1.00 for every hour worked during the season. Infractions of any of the rules listed below during the season may lead to not receiving a bonus.

Bonus Rules:

- On time for work each day;
- Only positive comments received about your work from the general public;
- Respect for public facilities;

- Demonstration of ability to handle emergency or problematic situations professionally;
- No complaints of warming house left in a mess, lights left on, or doors unlocked; and
- Unexcused absent or any oral or written disciplinary action.

Staff Recommendations:

Based on the Commission’s previous direction, staff propose to add an additional lump sum bonus of \$20 per shift worked for Friday or Saturday evenings to try to attract more willing employees. We also propose to target notice of rink attendant positions to the neighborhoods in hopes of attracting adults and retirees to the positions as well as students. With these additions, the City may have better luck at attracting rink attendants for these positions.

Future of Three Rinks

Due to the difficulty finding staff for the warming houses last year, staff had recommended not opening a warming house for Freeman, but maintaining the rink to allow residents to skate on their own. The rink was not widely used and staff has no exact numbers for the usage because attendance is tallied by the rink attendants. However, adjacent homeowners and city staff present for events, indicated that no one used the rink except for three instances, one winter evening when two skaters were present; the “Cocoa and Cookies” event and for kick sleds during Artic Fever.

The cost to open, maintain, and close the ice rinks in the 2018/19 winter is shown in the table below.

	Freeman	Cathcart	Manor	
Open*	\$863	\$1,008	\$383	
Maintain**	\$16,275	\$31,777	\$20,091	
Close***	\$989	\$335	\$130	
Staffing****		\$3,145	\$3,145	
Total	\$18,127	\$36,265	\$23,749	\$78,141

Total days open: 45 days Cost per day for three rinks: \$1,736

Cost for two rinks (Cathcart and Manor): \$1,334

*Includes: installing the warming house at Cathcart, bringing in the barriers to Freeman and cleaning and checking all the warming houses at Manor and Cathcart for supplies and damage.

**Includes: blowing, sweeping, shoveling, and flooding.

***Includes: removing the warming house from Cathcart and the barriers at Freeman, cleaning and securing warming houses.

****Includes: warming house attendants’ pay only, but not other staff time for recruiting, training and processing payroll or other related activities.

Rink usage over the last four winter seasons is as follows:

Manor Park	2018/19	2017/18	2016/17	2015/16
Days Open	43	38	No data	35
Days with no skaters	16	15		15
Number of skaters	31	169		168
Days with team practice	1	0		0
Days with families or groups	15	0		No data

2018/19 Cost per skater: \$766

Cathcart Park	2018/19	2017/18	2016/17	2015/16
Days Open	45	40	No data	37
Days with no skaters	2	6		6
Number of skaters	190	302		402
Days with team practice	6	1		1
Days with families or groups	1	0		No data

2018/19 Cost per skater: \$191

Freeman Park	2018/19	2017/18
Days Open (Rink Only)	45	36
Days with no skaters	43	34
Number of skaters	8	2
Days with team practice	0	0
Days with families or groups	2	0

2018/19 Cost per skater: \$2,266

Badger Park (Last year open only)	2015/16
Days Open (Rink Only)	37
Days with no skaters	3
Number of skaters	447
Days with team practice	4
Days with families or groups	No data

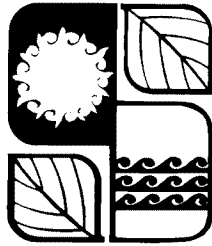
Upgrades needed at Eddy Station Warming House:

In the past two years, the city has heard concerns that Eddy Station is not functional as a warming house because the rinks are not directly visible to staff and that either new windows to the rink or cameras would need to be added. Also, other minor upgrades should be made to make the warming house more functional, such as more mats to the ice, more outlets, etc.

Staff Recommendations:

1. Better communication of rink hours and install easily visible signage at the warming houses.

2. In addition to the city's standard advertising for position openings, provide direct notice to neighborhood surrounding the rinks of job openings.
3. Discontinue the rink at Freeman Park due to the proximity of the Cathcart Park rink, the lack of skaters, the need to make costly upgrades to Eddy Station, and the cost to operate the rink.



CITY OF SHOREWOOD

5755 Country Club Road • Shorewood, Minnesota 55331 • 952-960-7900
www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

To: Parks Commission

From: Marie Darling - Planning Director

Meeting Date: September 10, 2019

Re: CIP Discussion

Attachments: Memo from City Administrator, Greg Lerud
2019 CIP and Fund 402 Revenues

The attached memo from the City Administrator illustrates the proposed additional funds toward parks projects through 2026. The City will have about \$650,000 through 2026 toward these projects. Staff recommends starting fresh and focusing on the most important projects first. The following is a list of projects from the previous CIP and more expensive items generated from recent park tours, although no estimates have as yet been calculated. Staff left the priority blank so the Parks Commission could add that item during the discussion and also left one line open on each park for any projects the Commission would like to add.

Staff recommends splitting the projects into early priority (2020-2022) and later priority (2023-2025) and future project (2026 and beyond) to speed discussion. Staff would then place the projects within the individual years based on accumulated funds, staffing, etc.

Freeman:

Project:	Estimate:	Priority:
Overlay Trails	\$200,000	
Eddy Station: sidewalk from picnic area to concessions, paint, fascia work		
North playground: replace worn handrails	\$25,000	
Repair fence posts around ballfield		
Concrete repair, little league		

Manor:

Project:	Estimate:	Priority:
Concrete repair around shelter	\$5,400	
Open air amphitheater project design		
Community Garden		
Expand playground		
Paved perimeter walking path		

Badger:

Project:	Estimate:	Priority:
Tennis Courts	\$350,000	

Cathcart:

Project:	Estimate:	Priority:
Playground rehab/replace	\$150,000	
Cathcart hockey board replacement	\$150,000	
Cathcart tennis/playground resurfacing	\$15-18,000 (twice)	

Silverwood:

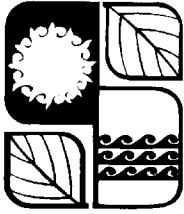
Project:	Estimate:	Priority:
Playground rehab/replace	\$150,000	
Court resurfacing	\$4,500 (twice)	
Slide improvements	\$10,000	
Retaining wall replacement	\$27,500	

South Shore:

Project:	Estimate:	Priority:
Park planning (not including engineering)	\$10,000	
Park redevelopment	\$150,000	

Gideon Glen:

Project:	Estimate:	Priority:
Drainage Repair		



MEMO

TO: Marie Darling, Planning Director

FROM: Greg Lerud, City Administrator

DATE: September 5, 2019

RE: Parks CIP

Marie,

In past years, the parks CIP had many more projects than there was available funding. As a result, the “want-list” items were frequently pushed out to future years. During last year’s budget session, the council indicated that they would like the city to increase the amount dedicated to parks reserve going forward.

As a part of this year’s budget proposal, Joe Rigdon and I are proposing to use \$50,000 from the equipment reserve and reallocate that to the parks reserve annually from 2020 thru 2026. This amount will supplement the regular contribution, which is scheduled to increase \$5,000 per year for the foreseeable future. The result is that between 2020 and 2026, there will be an estimated \$650,000 available for park capital projects.

As you work through the CIP budget with the parks commission, my suggestion is that you and the parks commission start over with the CIP for the next six years. Wipe the existing schedule out and critically think about what the priorities will be for the available budget. It is not useful for anyone to have a list of projects, but funding not identified.

I also suggest that this CIP list be developed as if this is the only funding that will be available. In the past, the city has used excess fund balance as it is available to supplement work in the parks, but that cannot be relied upon each year. The city will continue to seek out grants for available work, but a project should not depend on whether grant funds are available. Projects should stand on their merit and if we are successful in obtaining grant funds, all the better.

Finally, one item that has been recently brought up is the idea of selling the old skate park property. Staff will be researching to see if selling is a possibility. It was obtained by the city as reconveyance property and there can be limitations placed on the sale of reconveyance property. It will be extremely

helpful to know if the parks commission would like to keep the park property and what to do there, or if there is interest in selling the property, and then using those sale proceeds for work in other parks.

I hope this memo is helpful as you as you work with the parks commission. Please let me or Joe know if you need anything additional.

City of Shorewood, Minnesota
Capital Improvement Program
2019 thru 2028

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
201 - Community & Event Center													
SCEC - Mechanical Systems	SCEC-19-01	n/a	10,000	10,000	10,000	10,000	10,000						50,000
SCEC - Plumbing Systems & Fixtures	SCEC-19-02	n/a	6,000										6,000
SCEC - Commercial Kitchen Equipment	SCEC-19-03	n/a	15,000										15,000
SCEC - Water Heater	SCEC-20-01	n/a		5,000									5,000
SCEC - Retaining Walls & Patio	SCEC-20-02	n/a		10,000									10,000
SCEC - Fence	SCEC-20-03	n/a		1,250									1,250
SCEC - Doors, Exterior	SCEC-21-01	n/a			14,500								14,500
SCEC - Windows	SCEC-22-01	n/a				10,000							10,000
SCEC - Fire Suppression Attic System	SCEC-22-02	n/a				23,000							23,000
SCEC - Kitchen Exhaust System	SCEC-23-01	n/a						30,000					30,000
201 - Community & Event Center Total			31,000	26,250	24,500	43,000	40,000						164,750
402 - Park Improvements													
Freeman South Playground Equipment	P0102	n/a	100,000										100,000
Freeman Park Overlay Trails	P0105	n/a		200,000									200,000
Cathcart Park Resurface Tennis Court	P0200	n/a	14,300			15,000			18,000				47,300
Cathcart Park Hockey Boards	P0201	n/a			150,000								150,000
Cathcart Park Playground Equipment	P0202	n/a			100,000								100,000
Badger Park Tennis Courts	P0301	n/a				350,000		30,000					380,000
Badger Park Playground/Shelter/Trail Ext/Electric	P0302	n/a	550,000										550,000
Manor Park Shelter Outside Concrete Improvements	P0402	n/a		5,400									5,400
Silverwood Park Resurface 1/2 court	P0500	n/a	2,900			3,500			4,000				10,400

Source	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Silverwood Park Playground Equipment	P0501	n/a					100,000						100,000
Silverwood Park Retaining Walls Replacement	P0502	n/a					27,900						27,900
South Shore Park Master Plan	P0700	n/a		10,000									10,000
South Shore Park Reconstruction Project	P0701	n/a			90,000								90,000
402 - Park Improvements Total			667,200	215,400	340,000	368,500	127,900	30,000	22,000				1,771,000

403 - Equipment Replacement Fund

Trailer 24' - Trail King	021	n/a				19,100							19,100
Trailer 24' - Felling Galv	022	n/a				19,100							19,100
Flatbed - 4 x 2 Ford F550	049	n/a	78,500										78,500
Sand Pro 3000	064	n/a						12,400					12,400
Trailer 12' Parks	069	n/a	3,900										3,900
Mower - Toro Groundsmaster 7210	075	n/a	26,200							32,400			58,600
Pickup - 4 x 4 Ford F350	081	n/a		36,000									36,000
Mower - Toro Groundsmaster 7210	084	n/a		27,000							33,400		60,400
Mower - Toro Groundsmaster 7210	086	n/a					29,600						29,600
Truck - Ford F550 One Ton Dump	090	n/a				48,400							48,400
Pickup - 4 x 4 Ford F350	091	n/a		36,000									36,000
Dump Truck - Freightliner	092	n/a							203,700				203,700
Roller - Cat CB14	096	n/a							32,600				32,600
Skid Steer - Case SV185	097	n/a			42,800								42,800
Freightliner Dump Truck	098	n/a									216,400		216,400
Sweeper	099	n/a										191,200	191,200
Toolcat	105	n/a		59,700									59,700
Attach Skid Steer - Blower	A03	n/a									10,500		10,500
Attach Skid Steer - V Plow	A04	n/a					6,800						6,800
Attach Skid Steer - Dirt Bucket	A07	n/a									3,700		3,700
Attach MultiOne- Dirt Bucket	A10	n/a										11,500	11,500
Bucket Truck	A21	n/a	145,500										145,500
Brush Chipper	A22	n/a		60,000									60,000
Pressure Washer	A24	n/a	18,000										18,000
Color Copier Replacement	T-13-03	n/a	15,000			10,000							25,000
Computer Server	T-18-01	n/a	15,000										15,000
800 Mhz Radio Replacement	T-19-01	n/a	10,000	10,000	10,000	10,000							40,000
Computer Upgrades	T-99-99	n/a	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000

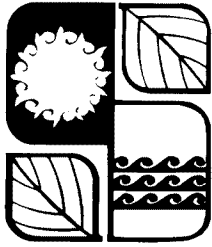
PARK CAPITAL IMPROVEMENT FUND

Fund: 402- Park Capital Outlay

	Actual 2017	Actual 2018	YTD & Est. 2019 8/22/2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028	Budget 2029
REVENUES													
Park Dedication Fees - Mattamy	291,127	87,888	-	-	-	-	-	-	-	-	-	-	-
Park Dedication Fees - Oppidan	-	-	-	-	-	-	-	-	-	-	-	-	-
Park Dedication Fees - Other	6,500	13,000	19,500	-	-	-	-	-	-	-	-	-	-
Interest Earnings	12,878	9,053	5,945	4,092	2,347	(1,218)	(5,189)	(5,535)	(4,343)	(2,938)	(1,107)	826	2,864
Contributions/donations - Minnetonka Youth lacrosse	-	2,000	-	-	-	-	-	-	-	-	-	-	-
Contributions/donations - Tonka football	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants - Hennepin County Lacrosse	200,000	-	-	-	-	-	-	-	-	-	-	-	-
Grants - Badger Park	-	-	175,000	-	-	-	-	-	-	-	-	-	-
Miscellaneous revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in - Budget	42,000	42,000	42,000	95,000	100,000	105,000	110,000	115,000	120,000	125,000	130,000	135,000	140,000
Transfers in - Excess Reserves	200,000	-	180,000	-	-	-	-	-	-	-	-	-	-
Transfers in - Badger Park Phase 2 (Water, Storm, Street)	41,330	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in - correct Excelsior annexation detachment	-	18,850	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	793,835	172,791	422,445	99,092	102,347	103,782	104,811	109,465	115,657	122,062	128,893	135,826	142,864
EXPENDITURES													
Other Improvements	716,456	466,624	546,035	215,400	340,000	368,500	127,900	30,000	22,000	-	-	-	-
TOTAL EXPENDITURES	716,456	466,624	546,035	215,400	340,000	368,500	127,900	30,000	22,000	-	-	-	-
Revenues Over/(Under) Expenditures	77,379	(293,833)	(123,590)	(116,308)	(237,653)	(264,718)	(23,089)	79,465	93,657	122,062	128,893	135,826	142,864
Beginning Fund Balance	612,818	690,197	396,364	272,774	156,466	(81,187)	(345,905)	(368,993)	(289,528)	(195,871)	(73,809)	55,084	190,910
Ending Fund Balance	690,197	396,364	272,774	156,466	(81,187)	(345,905)	(368,993)	(289,528)	(195,871)	(73,809)	55,084	190,910	333,774

Expenditures

Badger Park Phase 2	622,793	302,564	1,876	2019 costs as of 07-17-19
Addl Engineering - WSB	0	0	0	estimated
	<u>622,793</u>	<u>302,564</u>	<u>1,876</u>	
Badger Park Playground	0	164,060	113,662	2019 costs as of 08-21-19, including Blackstone and Loucks
Addl Contract	0	0	84,789	Blackstone Contractors LLC
Change order - site work	0	0	6,035	Blackstone Contractors LLC
Change order - electrician	0	0	13,700	Prehall Electric
Addl Engineering - Loucks	0	0	5,000	estimated
	<u>0</u>	<u>164,060</u>	<u>223,186</u>	
Badger Park picnic shelter	0	0	0	2019 costs as of 07-11-19
Addl Contract	0	0	64,033	Structural Wood
Pilings and Foundation increase	0	0	14,000	Structural Wood
	<u>0</u>	<u>0</u>	<u>78,033</u>	
Badger Park restroom	0	0	1,650	2019 costs as of 07-11-19
Addl Contract	0	0	145,210	Tom Koehnen
	<u>0</u>	<u>0</u>	<u>146,860</u>	
Freeman Park Parking Lot, Rink, Lights	93,663	0	0	
Freeman Park Playground	0	0	77,980	
Cathcart and Silverwood Parks - resurfacing courts	0	0	18,100	
	<u>93,663</u>	<u>0</u>	<u>96,080</u>	
	<u>716,456</u>	<u>466,624</u>	<u>546,035</u>	



CITY OF SHOREWOOD

5755 Country Club Road • Shorewood, Minnesota 55331 • 952-960-7900
www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

To: Park Commission
From: Twila Grout – Park & Rec Director
Meeting Date: September 10, 2019
Re: Review of Park Tours

The Park Commissioners toured the parks the months of June, July and August.

Below are the items that were discussed during the park tours for your review.

Public Works has also received this list so that they are aware of the items that need to be looked at and repaired if needed.

2019 PARK TOURS

FREEMAN PARK

Eddy Station:

- Outside the building
 - a. Drainage issue - Concrete connecting picnic area to concessions – suggested to do this on both sides
 - b. Fascia work
 - c. Clean inside
 - d. Recycling bins by garbage cans. Staff later saw the recycling carts on the north side of the building.

North Playground:

- Replace aging hand rails with worn coatings.

Soccer and 4, 5 and 6 Ball Fields:

- Seeding soccer fields – Can Tonka United Soccer seed
- Signs need maintenance on ball field fences – see if sports organizations will freshen them up
- Fields 4 and 5 drainage issues
 - Could install drain tile / need a dollar amount for CIP
- Safety strips on some fields, but not on others.

Back Trails:

- Not much goat impact, but they will be on site later in June to attack the buckthorn again.

Freeman Picnic Shelter:

- Needs maintenance along the concrete/ground
- Suggested they may want to plant trees near the structure as the three ash trees will probably need to be taken down

South Playground:

- Realign shape of playground
- Determine edge control – Park Commissioners will visit other parks and take pictures of other edge control
- Review plan for playground

South Ball Fields:

- Fence posts – Public Works is looking at options on how to repair
- Gravel parking lot needs filling
- Paved road by little league fields – where is this in the budget
- Turnaround by barrier to trail

Little League Concessions:

- Public Works Director Brown mentioned they would be getting cement quotes to fix concrete pad

Community Gardens:

- Need compost bin

South Parking Lot:

- Restripe lot – Instead of parking at the ends of the lot, stripe parking down the middle

MANOR PARK

- Public Works Director Brown updated the Park Commissioners on the pond. He stated that staff would be meeting with the consultant this week to find out about the sediment testing and which chemicals should be used. Staff will bring back the findings to both the Park Commissioners and City Council.
- Yellowwood tree will be replacing the willow tree that was removed
- The stump of the willow tree – the taller points need to be cut so no one gets hurt
- Drainage issue – right now just patching it in. Long term would be to install drain tile to the pond
- Small open area by ball field could be a future amphitheater area
- It was suggest maybe a community garden between the homes and volleyball court
- Add more equipment to the playground or more play surfaces on the existing equipment
- Add a paved perimeter walking path around the park

SOUTH SHORE COMMUNITY PARK

- Trees have been purchased
- Clean brush under the trees
- Active use – how to redevelop the park - have to think of the amount of parking needed.

SILVERWOOD PARK

- More lighting for parking lot
- Erosion by slides – what can be done to prevent
- Weeds by the bottom of the metal slides and playground

- Trim brush along the metal slide and steps to slide
- Rubber mats at the bottom of the metal slides – Public Works Director will check on fall zone and put quote together
- Paving stones as edger's at the playground – suggested to get quotes on paving stones for Freeman Park playground
- Green space hardly used – it was suggested to contact Tonka United Soccer to see if they would like to use for the younger kids (K-2nd grade) soccer practice
- Additional picnic tables be placed at the park

Satellite – faces wrong way and is in rough shape. Can it be placed in a different location? Or Ballard placed by basketball hoop so they cannot drive on pavement

CATHCART PARK

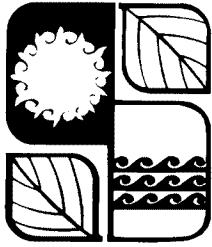
- Public Works Director Brown updated the Park Commissioners that he requested to meet with Chanhassen engineer regarding drainage on the western edge of Cathcart.
- Players bench has sharp edge
- Parking has not been a problem this year
- Clover patch has been removed
- Hockey boards will be painted. Painting party on Saturday, September 28th.

GIDEON GLEN

- Gravel trail tends to wash out
- Prairie burn will be taking place soon

BADGER PARK

- Playground will be installed in September
- Number of trees cracked on back side of trail – corner of Lacrosse field
- Grading along trail will be done
- Install a sign showing how many laps it takes for a mile



CITY OF SHOREWOOD

5755 Country Club Road • Shorewood, Minnesota 55331 • 952-960-7900
www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

To: Park Commission

From: Twila Grout – Park & Rec Director

Meeting Date: September 10, 2019

Re: Painting of the Cathcart Hockey Boards

The Park Commission suggested that the hockey boards be painted white to improve the appearance during spring and fall which the rink is not obscured by snow at their 2018 park tour.

Staff has set September 28, 2019 at 9:00 am for the volunteer painting event. The city would rent a power washer the week beforehand to clean the boards. Staff has asked public works if the water truck can be used for this. The painting party would likely take around three hours to paint, depending on the number of volunteers. The city would rent a paint sprayer and purchase the paint, brushes and rollers for the event.

The estimated cost of the project would be about \$1,200 from the parks maintenance fund.

Staff has advertised the event in the newsletter, Facebook and website.

As of September 1st the volunteers are three staff and the City Attorney. Staff has contacted the high school to see if any high school kids would be interested in volunteering and also the hockey association.