



CITY OF SHOREWOOD

5755 Country Club Road • Shorewood, Minnesota 55331 • 952-960-7900
www.ci.shorewood.mn.us • cityhall@ci.shorewood.mn.us

MEMORANDUM

DATE: May 17, 2019
TO: Siding/Window/Door Installer
FROM: Wade Woodward

Regarding:

Siding inspections will include Drainage Plane (Weather-resistant exterior wall envelope (WREWE) and Water-Resistive Barrier (WRB)) installation, prior to installation of siding and final inspection, after installation of siding, windows and doors.

Products need to be installed in compliance with the manufacture's installation instructions and code requirements.

Drainage Plane inspection:

1. Prior to installation of any siding components.
2. Water-resistive barrier, flashing and sealing need to be installed, for the inspection.
3. Provide product approvals and installation instructions for products installed, this includes and is not limited to siding, windows and doors.

Final Siding inspection:

1. When siding installation is completed.
2. Provide product approvals and installation instructions for products used, this includes and is not limited to siding, windows and doors.

Inspection scheduling:

1. Call **952.960.7900** to arrange inspections.
2. A ladder may be required to be provided for inspection.
3. Inspection Notice will be left with a person at the site or at the site if no one is there at the time of the inspection.

Please print and sign and date completed form. Completed forms may be mailed to the city, dropped off in-person, or scanned and emailed to cityhall@ci.shorewood.mn.us.



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PLANNING AND PROTECTIVE INSPECTIONS

BUILDING PERMIT APPLICATION

PROPERTY

(Please Print or Type)

Address: _____

P.I.N.: _____

OWNER

Name: _____ Day Telephone No.: _____

Address: _____
(Street) (City/State) (Zip code)

Email Address: _____ Fax No.: _____

CONTRACTOR

Name: _____ Day Telephone No.: _____

Address: _____
(Street) (City/State) (Zip code)

Email Address: _____ State Lic. No.: _____

Building use: Residential Non-residential

Original construction before 1978? Yes No Unknown Lead certificate # _____

The undersigned hereby agrees in case such permit is granted that all work shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted and with all applicable ordinances.

Signature of Applicant: _____ Date: _____

To pay online for permits \$400 and less, please call city hall with payment confirmation number, 952.960.7900.

- New construction
- Addition
- Remodel
- Re-roof
- Finish basement
- Garage
- Porch
- Deck
- Demolition of: _____
- Other: _____

Online payment # _____

Estimated Value: _____

For office use only

Zoning District: _____

Signed: _____

For office use only	
Permit fee	_____
Plan Check Fee	_____
State Surcharge	_____
MCES S.A.C.	_____
Sewer Permit	_____
Water Permit	_____
Water Connection	_____
Escrow	_____
_____	_____
_____	_____
Total:	_____
Receipt No.	_____
Date:	_____