



CITY OF SHOREWOOD

5755 COUNTRY CLUB ROAD • SHOREWOOD, MINNESOTA 55331 • 952.960.7900

PLANNING AND PROTECTIVE INSPECTIONS

ZONING/SUBDIVISION

APPLICATION

PROPERTY

(Please Print or Type)

Address: _____

Legal Description: _____ OR P.I.N.: _____

OWNER

Name: _____ Day Telephone No.: _____

Address: _____
(Street) (City/State) (Zip code)

Email Address: _____ Fax No.: _____

APPLICANT

Name: _____ Day Telephone No.: _____

Address: _____
(Street) (City/State) (Zip code)

Email Address: _____ Fax No.: _____

DESCRIPTION AND/OR REASON FOR REQUEST: (or attach as separate sheet)

APPLICATION FOR:	Fee	Escrow
Variance - Residential		
Variance - Commercial		
Cond. Use Permit - Residential		
Cond. Use Permit - Commercial		
Minor Subdivision		
Preliminary Plat		
Final Plat		
Planned Unit Development		
Comp Plan Amend - Preapp.		
Comp Plan Amend - Formal		
Zoning District Amendment		
Zoning Text Amendment		
Site Plan Review/C.O.		
Subtotals		
Grand Total		

NOTICE: Applicant is hereby advised, pursuant to Minn. Stat. §15.99 Subd. 3 (e), that due to public hearing legal notification requirements and the schedule of Planning Commission and City Council meetings, approximately 75 to 120 days will be required to process this application.

In signing this application, I hereby acknowledge that I have read and fully understand the applicable provisions of the Zoning and Subdivision Ordinances and current administrative procedures. I further acknowledge the fee explanation as outlined in the application procedures and hereby agree to pay all statements received from the City pertaining to additional application expenses.

X _____
Applicant's signature **Date**

Property owner name (if different)

Date Paid: _____ Receipt No.: _____

Case No.: _____

PLANNING AND ZONING APPLICATIONS

FEE SCHEDULE

Application	Reviewing Agencies – Fee Detail	Fee
Conditional Use Permit (residential)	Planning Commission/City Council	\$200
Conditional Use Permit (non-residential)	Planning Commission/City Council (\$400 Fee/\$100 Escrow)	\$500
Conditional Use Permit (communications facilities)	Planning Commission/City Council (\$1000 Fee/\$1000 Escrow)	\$2000
Variances and Appeals (residential)	Planning Commission/City Council (\$250 Fee/\$150 Escrow)	\$400
Variances and Appeals (non-residential)	Planning Commission/City Council (\$300 Fee/\$150 Escrow)	\$450
Planned Unit Development – Concept Stage	Planning Commission/City Council (\$300 Fee/\$100 Escrow)	\$400
Planned Unit Development – Development Stage	Planning Commission/City Council (\$300 Fee/\$100 Escrow)	\$400
Planned Unit Development – Final Stage	City Council (\$300 Fee/\$100 Escrow)	\$400
Site Plan Review	Planning Commission/City Council	\$150
Subdivision Sketch Plan Review	Planning Department	\$200
Minor Subdivision (3 lots or less)	Planning Commission/City Council (\$350 Fee/\$100 Escrow)	\$450
Preliminary Plat	Planning Commission/City Council (\$350 plus \$25 per lot Fee/\$1000 Escrow)	\$1350+
Final Plat	City Council (\$500 plus \$25 per lot Fee/\$1000 Escrow)	\$1500+
Park Dedication	Cash in lieu of land	\$6500 per lot
Comprehensive Plan Amend – Pre-application	Planning Commission	\$200
Comprehensive Plan Amend – Formal application	Planning Commission/City Council	\$800
Zoning Amendments	Planning Commission/City Council (\$600 Fee/\$1000 Escrow)	\$1600
Extension of Deadline for Recording Resolution	City Council	50% of original application fee
House Moving Permit	Planning Commission/City Council (Actual Cost of Engineer's review time/\$200 Escrow)	\$200 + review cost

APPLICATION DEADLINES AND MEETING DATES

Application Deadline	Planning Commission Public Hearings*	City Council (Approximate*)
December 6, 2016	January 3, 2017	January 23, 2017
January 3, 2017	February 7, 2017	February 27, 2017
February 7, 2017	March 7, 2017	March 27, 2017
March 7, 2017	April 4, 2017	April 24, 2017
April 4, 2017	May 2, 2017	May 22, 2017
May 2, 2017	June 6, 2017	June 26, 2017
June 6, 2017	July 18, 2017*	July 24, 2017
July 5, 2017*	August 1, 2017	August 28, 2017
August 1, 2017	September 5, 2017	September 25, 2017
September 5, 2017	October 3, 2017	October 23, 2017
October 3, 2017	November 7, 2017	November 27, 2017
November 7, 2017	December 5, 2017	December 26, 2017*
December 5, 2017	January 2, 2018	January 22, 2018

***Meeting Dates May Change**