



CITY OF SHOREWOOD
5755 COUNTRY CLUB ROAD • SHOREWOOD, MINNESOTA 55331 • (952) 960-7900

ZONING PERMIT APPLICATION

PLANNING AND PROTECTIVE INSPECTIONS

(Please Print or Type)

SITE

Address: _____

Lot: _____ Block: _____ Subdivision: _____ P.I.N.: _____

OWNER

Cellphone No: _____

Name: _____ Telephone No.: _____

Address: _____
(Street) (City/State) (Zipcode)

Email Address: _____ Fax No: _____

CONTRACTOR

Cellphone No: _____

Name: _____ Telephone No: _____

Address: _____
(Street) (City/State) (Zipcode)

Email Address: _____ Fax No: _____

LAND USE

Please indicate: Residential Commercial

The undersigned hereby agrees that, in case such permit is granted, that all work shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted and with all applicable Ordinances.

Signature of Applicant: _____ **Date:** _____

APPLICATION FOR:

- Accessory Building
- Driveway
- Fence or Wall
- Irrigation System
- Patio or Sidewalk
- Portable Storage Unit
- Sport / Tennis Court
- Temporary Sign
- Tent or Canopy
- Other: _____

Estimated Value: _____

FOR OFFICE USE ONLY		
FEES:		
Permit Fee	(PL-Z)	20.00
Investigation Fee	(B-IF)	_____
Other	()	_____
Total Amount Payable: _____		

FOR OFFICE USE ONLY	
ZONING:	
District: _____	Receipt No.: _____
<input type="checkbox"/> Conforming <input type="checkbox"/> Nonconforming	Date: _____

NO: _____ PERMIT

ZONING PERMITS: A zoning permit shall be required for activities that do not require building permits but for which it is necessary to determine compliance with zoning requirements such as setbacks, impervious surface coverage, structure height, etc. The following items require a zoning permit:

- Accessory buildings less than 120 square feet in area.
- Fences.
- Driveways.
- Temporary signs.
- Sport and tennis courts.
- Patios and sidewalks.
- Retaining walls higher than three feet (no separate permit required when a building permit is required for grading).
- Above-ground fireplaces and cooking facilities, but not including portable appliances.
- Irrigation systems.
- Playground equipment or systems occupying more than 64 square feet of ground area or exceeding six feet in height.
- Underground animal control fences.
- Tents and canopies erected for more than two weeks in a 12-month period.
- Portable storage facilities not associated with a valid building permit and located on property for more than 30 days in a 12-month period.

INFORMATION REQUIRED:

ALL APPLICATIONS:

A completed application form, and a **survey or verifiable site plan**, drawn to scale, illustrating the location of the proposed structure or improvement is required for all applications.

ACCESSORY BUILDINGS:

Provide a survey or site plan indicating the proposed location of the structure on the lot, and an elevation drawing showing dimensions including length, width, and height. Specify the construction materials proposed to be used (exterior finish).

DRIVEWAY:

Illustrate the driveway on a survey or site plan to demonstrate setback from lot lines and configuration. Provide dimensions including width at street opening. Indicate the surface material to be used (asphalt or concrete).

FENCES:

Illustrate the fence on a survey or site plan. Indicate the height of the fence, and style (e.g. alternating board-on-board, chain link, picket, etc.). Provide information regarding the width of and spacing between boards, slats or pickets. (Note: boundary line fences and fences in required front yards must be constructed in a manner that at least 25% of the plane between the ground and the top of the fence constructed is open.)

SPORT/TENNIS COURT:

Illustrate the court structure on a survey or site plan, including dimensions of the surface.

TEMPORARY SIGNS:

Show proposed location on a survey or site plan. Provide a drawing of the sign including dimensions. Indicate the proposed dates of display.